

**CHESTER COUNTY LIBRARY BOARD OF TRUSTEES  
MONTHLY MEETING  
TUESDAY, MAY 19, 2026  
CHESTER COUNTY LIBRARY/VIRTUAL**

**AGENDA**

**Meeting Location:** Chester County Library & District Center, 450 Exton Square Parkway, Exton, PA 19341

**Zoom Link:** <https://us06web.zoom.us/j/82160359678?pwd=qDYBdqBiN1gH120VwkTrINkrB8BVaD.1>

**CALL TO ORDER, 9:30 AM (Chester County Library Burke Board Room/Virtual)**

**WELCOME AND INTRODUCTIONS**

**ANNOUNCEMENTS**

- Executive Session (If Necessary)

**PUBLIC COMMENTS**

**REVIEW AND ADOPTION OF CONSENT AGENDA**

- Minutes of April 21, 2026 (p. 2)
- Chester County Library Director Report (p. 5)
- Henrietta Hankin Branch Manager’s Report (p. 10)
- Development Director’s Report (p. 12)
- Statistical Reports (p. 13)

**FINANCIAL STATEMENTS**

- April 2026 Exton and Hankin Financial Statements (p. 16)
- April 2026 Fund Balance Report (p. 20)
- CCL/HHB Audit (sent as separate attachment)

**FOR APPROVAL:** None

**FOR INFORMATION/DISCUSSION**

- Public Services Presentation – Passport Services (Melissa Straka)
- 2026 CCL/HHB Customer Satisfaction Survey (p. 21)
- CCL Native Garden (Richard Hankin Trust Gift) (p. 24)

**REPORTS/CORRESPONDENCE**

- President’s Report
  - Director’s Report (p. 5)
  - Branch Manager’s Report (p. 10)
  - Development Director’s Report (p. 12)
  - Friends of the Chester County Library
  - Friends of the Henrietta Hankin Branch Library
  - Committee Reports
    - Ad Hoc Committees
    - Standing Committees
- |                             |              |
|-----------------------------|--------------|
| ○ Funding Task Force        | ○ Executive  |
| ○ Institutional Advancement | ○ Finance    |
| ○ Planning                  | ○ Governance |

**ADJOURN**

**Upcoming Events**

**CCLS Trustee Orientation – Thursday, May 28, 2026, 5:00PM – Chester County Library  
CCL Board Meeting – Tuesday, June 16, 2026, 9:30AM – Chester County Library/Virtual**

**CHESTER COUNTY LIBRARY**  
**BOARD MEETING MINUTES – MONTHLY MEETING**  
**LOCATION: Spring City Library/Virtual**  
**April 21, 2026**

**CALL TO ORDER, 9:40AM**

**CCL Board Members Present:** Bill Connor, President; Emily Bless, Vice President; Michael Skay, Treasurer; Staci Anderson, Secretary; Richard Hankin, Member at Large

**CCL Board Members Absent:** Andy Dinniman, Member at Large

**Member Library Board Members Present:** Terry McCarthy, President, Spring City Free Library; Diane Skorina, Vice President, Spring City Free Library

**CCL Staff Present:** Jenna Persick, Director; Carey Bresler, Branch Manager; April Nickel, District Youth Services Consultant; Nancy Sapone, Circulation; Stephanie Sharon-Missanelli, Multimedia; Melissa Straka, Reference

**CCLS Staff Present:** Joe Sherwood, Executive Director; Barbara Baugher, Finance Manager; Devon Dadoly, Administrative Assistant; Gwen Gatto, Director, Spring City; Niki Kolb, PR & Graphics Specialist; Meghan Lynch, District Consultant

**County Staff Present:** Vickie Brown, Chester County Senior Financial Analyst

**WELCOME AND INTRODUCTIONS**

Bill Connor, President, called the meeting to order.

**EXECUTIVE SESSION ANNOUNCEMENT** – None.

**PUBLIC COMMENTS** – Bill Connor read the public comment period guidelines. There were no public comments.

**REVIEW AND ADOPTION OF CONSENT AGENDA**

*On motion made by Richard Hankin, seconded by Emily Bless, the Minutes and Consent Agenda were unanimously approved.*

## FINANCIAL STATEMENTS

- **Exton and Hankin County and State Financial Statements**
  - **CCL/HHB County Budgets March 2026** - The County has approved a series of compensation adjustments for 2026. These include salary range increases, position grade adjustments, and an annual salary increase for eligible employees. These changes will become effective in April and will begin to impact personnel services expenses in the upcoming months. These increases were not included in the 2026 budget, as the County does not budget for annual compensation adjustments in advance of approval. Salary increases range from 3%-8%.
  - **CCL State Aid Budget March 2026** - First month offering passport services. Charges line includes \$2,270 in passport execution and photo fees collected. Capital outlay includes \$1,966 in purchases related to passport services equipment.
  - **HHB State Aid Budget March 2026** – Received \$1,000 from Warwick Township.
- **Fund Balance Report** – Report indicates interest amounts earned on each line items for Q1. The accounts that don't have interest indicated are items that roll back to CCL or HHB.

*On motion made by Mike Skay, seconded by Emily Bless, the financial statements were accepted and filed for audit.*

**FOR APPROVAL** - None

**FOR INFORMATION/DISCUSSION** – None

## REPORTS/CORRESPONDENCE

- **President's Report** - None
- **Director's Report**
  - **CCL Friends Spring Book Sale** – The book sale was incredibly busy, especially on Friday evening
  - **National Library Week Proclamations**
    - **Municipal meetings** – CCL has been attending multiple municipal meetings for proclamations for National Library Week.
    - **Commissioners Meeting** – Joe Sherwood, Andy Dinniman, and Carol Oksala (CCL volunteer) attended the meeting for the proclamation.
  - Weekly County Update that is sent to staff included a profile of Carey Bresler and library staff.
  - Four open positions at CCL have been posted for hiring.
  - Performance reviews were completed by the due date.
  - **Maintenance**
    - New air filters have been installed in the HVAC system.

- Joe Sherwood, Peter Greulich, and Jenna Persick met with County facilities to discuss HVAC control projects at CCL and HHB.
- **Passport Services** – Services launched in March and have been very successful. The department will be going from 60-minute appointments to 30-minute appointments to increase volume.
- **CC250** – CCL and HHB have programming scheduled for the summer
- **Branch Manager's Report**
  - **National Library Week**- Staff are celebrating by wearing coordinating colors each day of the week.
  - CC250 programming has begun at HHB.
  - Working on filling vacant positions.
  - Sustainable Clothing Swap event was a success. HHB is hoping to host one in the Fall as well.
- **Development Director's Report**
  - The audit is underway. All requested documents have been sent to the auditors.
  - Devon Dadoly gave updated statistics for the CCL Trust's 2025/2026 Annual Appeal.
  - The next CCL Trust Board Meeting is scheduled for Tuesday, June 23.
  - Interviews for the vacant Development Director position are being scheduled.
- **Friends of the Chester County Library** – The Friends Annual Spring Book Sale was a success.
- **Friends of the Henrietta Hankin Library** – No updates.

#### **SPRING CITY FREE LIBRARY COMMENTS**

- Gwen Gatto, Director, reviewed the CC250 programming that will begin in May at Spring City Library.
- The Spring City CC250 bell is on display and was designed by a local artist and patron. Additionally, one of their volunteers designed a quilt that will be raffled off during their day long July 3 event to celebrate CC250.
- Their Dare to Declare will be read between patrons and staff and displayed on a video loop in the library.
- Annual Book and Plant sale will take place on Saturday, May 30.

#### **Meeting Adjourned.**

*On motion made by Richard Hankin, seconded by Emily Bless, the meeting was adjourned.*



May 14, 2026

TO: William F. Connor, President, Board of Trustees  
FROM: Jenna Persick, Director, Chester County Library  
RE: Chester County Library Director's Report

### **Director's Notes**

- We welcomed six library interns for Take Your Child to Work Day
- We had a successful Volunteer Luncheon on April 23; thanks to Ronna Dewey and the Volunteer Supervisors for their hard work on this event
- I attended the OIC Literacy Tutor Appreciation dinner on April 22; Debbie Rikess and Robin Chiavetta do a great job with this event
- I attended The Forum: Chesconet to A.I.: The Papers of Dr. Andrew Dinniman; both Andy and Joe spoke at the event
- The Legislative Breakfast went well; kudos to Niki Kolb and Lauren Harshaw
- Building Updates
  - We have a great new wrap on the revolving door; thanks to Niki and Joe Monte for their work on this project
  - Joe Sherwood and I met with George Martynick, County Facilities Manager to discuss various projects at CCL/HHB
  - Joe, Peter Greulich, and I attended a pre-bid meeting for the solar project
  - DWD replaced the faucet, shut-off valves, and drain trap in the CCL restroom adjacent to the Boiler Room.
  - The Protection Bureau installed a security sensor on the exterior glass door in the CCL Administration.

### **Departmental Reports**

#### **Circulation Department (Nancy Sapone)**

- April 2026 statistics decreased slightly compared to March 2026 which are in line with the previous year
- Circulation library assistants have been assisting Computer Services with processing online library cards; 22 were processed in April. The Circulation staff is also assisting with linking library applications to library accounts.
- Nancy is working with the Text Messaging and Online Apps Committee to choose a new vendor for this service. We are down to 2 vendors; the committee is seeking additional information and library references before a recommendation is made.

#### **Jacobs Technology Center (JTC) (Sara Lim Harden)**

- Sara Lim Harden assisted with the Take Your Child to Work Day activities on April 23. Makerspace station was a big hit. They enjoyed making buttons and bookmarks.
- We are accepting 6 teen volunteers to assist us at the JTC and Makerspace.

- Sara Lim Harden attended the Spring Volunteer Luncheon on April 23.
- Remy Way assisted Youth Services to create a summer reading promotional video which will be sent to schools and posted on the library website and social media.
- Makerspace Statistics: Open Hours – 49; Total Visits - 46
  - Usage: 3d Printer – 16; 3d Scanner – 2; Button Maker – 4; CAD Software – 7; Tours – 19

#### **Multimedia** (Stephanie Sharon-Missanelli)

- Darian McHenry was promoted from Library Page to Library Assistant effective 5/3.
- Jessie is working with Ronna to “hire” additional summer volunteers until we can fill our open Page position.
- Stephanie will be participating in the Collegium Charter School Career Day on 5/15 to promote the library and librarianship.
- All staff are working on collection maintenance projects for both physical and digital collections.

#### **Reference** (Melissa Kohl)

- Mikaila Strano promoted job and business services at Chester County Intermediate Unit's Fair Chances Employment Summit where county organizations, officials, and commissioners focused on programs and initiatives to support job and society re-entry for recently incarcerated individuals to help prevent recidivism. There were 50 individuals who were interested in the libraries' services.
- CCL's Passport Services transitioned from 1-hour appointments to 30-minute appointments per applicant, which began on May 1. The library has now doubled its passport appointment offerings and has plenty of appointments available moving into June and July.
- Community Outreach highlights:
  - Springton Manor Sheep & Wool Day: staff promoted library services to 259 visitors
  - Red Cross Blood Donation: 34 donors, up from 29 in January
  - National Mental Health Awareness: planning a passive take and make kit with information on mental health resources at both libraries

#### **PR/Graphics/Adult Programming** (Niki Kolb)

- **CCLS**
  - For the month of April, we completed 141 graphic work orders and 39,790 copies
  - A System Advertisement will run in County Lines April and May issues for Summer Reading
  - Completed 2025 CCLS Impact Report for the Legislative Breakfast on May 8th, 2026
  - Press Release for National Library Week (April 19-25 – Find Your Joy!), and the Commissioner's Proclamation were released to VISTA today, Daily Local, Philly Enquirer, West Chester Patch, and MyChesco.org.
  - Monthly Constant Contact messages from the System continue to be sent. May features Summer Reading Theme “Unearth A Story”, Museum Pass Program, and CCLS Impact Report 2025 is now available and Downingtown is 150!
  - Completed template for quarterly one-pager to Commissioners for CCLS stats to help with funding for member libraries as part of Institutional Advancement Committee. The first one is scheduled to go out in July.
  - Created ad for Chester County Chamber of Business Directory
- **CCL**
  - Promoted Passport Program and the addition of new time slots
  - Completed artwork for CCL Bell for ‘Bells Across Chesco.’

- Door Wrap was completed for rotating door at CCL
- Distributed press releases for Legislative Breakfast, The American Revolution Screener and Discussion at Hankin as well as the Wisdom Keepers event
- Completed posters for West Whiteland Township for the Exton Park Community Day and the Summer Concert Series (in-kind donation of printing and design work)
- Programming Highlights:
  - In person Chair Yoga sessions continue Wednesday mornings until the end of May, and have been very popular, with up to 20 patrons attending each week.
  - Medicare 101 was well attended as it was offered as a hybrid session.

#### **Technical Services** (Laura Salvucci)

- In April, catalogers created 1,348 bibliographic records and 1,219 item records for CCL/HHB.
- Ann Varley, Outreach Services, represented CCLS at PA State Rep. Sappey's Senior Expo on 4/18.
- A PaLA Conference session proposal, *Repair and Revive: Hands on Book Repair Basics*, submitted by Danielle Stokes (Youth Services) and Liz Stowfis (Technical Services) has been accepted. They will be presenting at the PaLA conference this fall in Harrisburg.
- We have started to conduct interviews for the Librarian III position currently vacant due to Linda Nicholson's retirement.
- A member of the Acquisitions/Receiving unit is currently on leave.

#### **Volunteers** (Ronna Dewey)

- Spring Volunteer Appreciation Luncheon was held on April 23 at Bonefish Grill in Exton with over 60 attendees. One volunteer who has served more than 500 hours and four volunteers who have served more than 1,000 hours were honored during the program.
- The hiring process for the Teen Summer Volunteer Program has concluded. About 30 teens are expected to volunteer this summer across several departments. The program will run for 10 weeks from June 15 through August 21.

#### **Youth Services** (April Nickel)

- Summer Learning Program schedule is final, and all printing is complete. Paperwork will be available for families beginning 5/23.
- Child + Adult Yoga is scheduled for 5/15.
- The John, Paul, George, and Ben program from the Chester County History Center was a great success on 5/8 with the Homeschool Exploratorium group. We are looking forward to having them back on 6/15.
- Year-round teen volunteers have added additional shelving hours in the last two weeks.
- Summer teen volunteers will be starting the week of 6/15. Youth Services will have 10 returning and 6 new teen volunteers.
- Applied for PA SEED mini grant for STEM materials to be available for system use through the Youth Services Lending Equipment system. If awarded \$1500 will be used to purchase STIIX kits (<https://helloworldstix.com/>) for use with elementary aged children through adults. Working with Montgomery County to create a program using STIIX materials if the grant is awarded (notification is 5/15). Materials will enhance Remake Learning Days programs and allow us add programs in support of the Career Ready PA Backpack Challenge (<https://remakelearningdays.org/learning-across-pa/>).

## **Department Personnel**

### **New Hires**

- Tom Black – PT Van Driver – Maintenance (4/27)

### **Promotions**

- Darian McHenry – PT Library Assistant – Multimedia (5/3)

### **Offers Made/Awaiting Clearances/Commissioner's Approval**

- **Administration** -- Development Coordinator
- **JTC/Makerspace** – PT Library Assistant
- **Circulation** – PT Library Assistant
- **Youth Services** – PT Library Assistant

### **Vacancies**

- **Circulation** – 1 PT Library Page
- **Youth Services** – 1 PT Library Page
- **Technical Services** – Librarian III Catalog Librarian
- **PR/Graphics** -- Program Coordinator
- **Finance** – Account Clerk III

## **Committee Reports**

**America 250** (April Nickel) – A CC250 Commission Meeting was held on May 7 where April Nickel presented the Library System 250 Plan and received positive feedback from the education chairperson.

**Booked and Busy Committee** (Emily Cackowski) – April programming included a Make Your Own Flower Crown event, and the Spring Puzzle Swap in the Hankin Annex. The committee will be taking a break from programming in May to focus on preparing for the annual Tie Dye Party, which will be held on Saturday, June 13 at CCL. The committee is anticipating being joined by representatives from several Chester County LGBTQAI+ advocacy groups, including Free Mom Hugs, PFLAG West Chester, and the Equality Alliance.

**CCL/HHB DEI Committee** (Mikaila Strano) - The CCL/HHB DEI committee met and shared some great resources on a LAMP webinar on 4/21 and the best way to connect patrons to that resource (Ann Varley), as well as know your rights literature that is accessible and family friendly. Mikaila is also working on an internal poll to gauge ways the DEI committee could be celebrating our staff and encouraging them to join the committee through more physical visibility

**IRP Committee** (Sara Lim Harden) – The committee held an In-Place Sheltering Drill on April 10 and an IRP review meeting on April 14.

**Meetings and Trainings Attended**

- 4/22 Management meeting  
OIC Literacy Tutor Dinner
- 4/23 Take Your Child to Work Day  
Spring Volunteer Luncheon
- 4/24 Off
- 4/27 Off
- 4/28 Facilities meeting  
Community Engagement Committee meeting  
CCL/HHB DEI Committee meeting
- 4/30 Solar Project pre-bid meeting
- 5/4 Chesconet to AI forum  
Evening Book Group
- 5/5 Friends of the Chester County Library Board meeting  
Community Engagement Leadership meeting
- 5/8 Legislative Breakfast
- 5/12 DLM  
Library Card Signup Fest planning meeting
- 5/13 POWER Library training
- 5/19 CCLS/CCL Board meetings



May 13, 2026

TO: Board of Trustees, Chester County Library and District Center  
FROM: Carey Bresler, Henrietta Hankin Branch Manager  
RE: Report on the Henrietta Hankin Branch

### **Branch Manager's Notes**

- Chester Springs Library continues to use our Annex Room A as their "satellite" library but we anticipate they will be moving back to their own building in June.
- Interviews are being held for our Librarian II opening in Youth Services.

### **Departmental Reports**

#### **Building Updates** (Peter Greulich, Facilities Manager)

- Roof drains and gutters have been cleaned.

#### **Circulation** (Carey Bresler, Branch Manager)

- Lee Peterson has been promoted to fill our Full Time Library Assistant II position. Lee has been a Part Time Library Assistant for over 11 years and will bring a lot of experience and talent to her new role.
- Charlotte Maron returned from Parental Leave on May 12th.

#### **Makerspace** (Tom Lally, Makerspace Staff)

- Maker Monday programs in April included LEGO Build, Paper Plate Flowers, Toilet Paper Roll Butterflies, and Beaded Necklaces and Bracelets garnering 4, 5, 10, and 6 attendees, respectively.
- The Makerspace monthly project was Personalized Garden Pots. 13 attendees took part in the project over the course of the month.
- Throughout April, the Makerspace had 26 attendees for appointments.
- One-on-One Sewing Tutorials with our volunteer, Loraine, totaled 3 appointments.
- Dungeons and Dragons for ages 7-10, run by our volunteer, Cody, was held on April 11<sup>th</sup> and had full attendance with 7 patrons.
- In May, the Makerspace will rerun Personalized Garden Pots for the monthly project after learning about patron interest in April.

#### **Reference** (Carey Bresler, Branch Manager)

- In April we had 33 in-person programs, 9 hybrid or virtual programs, and 8 passive programs. Total attendance at the programs was 519.
- The AARP Tax Assistance Program wrapped up on April 10<sup>th</sup>. They had 368 appointments and completed a total of 341 tax returns.
- Reference Librarian Laura Presby has given her notice, and her last day is May 15<sup>th</sup>. Laura has been with the Hankin Library for close to 9 years. The crafting programs she planned and presented for the library were terrific and always well attended. She will be missed.

- We are hosting a screening of highlights of "The American Revolution" by Ken Burns on May 11<sup>th</sup> followed by a discussion by panelists **Jeffrey LaMonica, MA, M. Phil.** and **Kevin Cahill, Ph. D.**, who are both professors of history at Delaware County Community College; as well as **Rogers M. Smith**, Christopher H. Browne Distinguished Emeritus Professor of Political Science at the University of Pennsylvania where he taught from 2001 to 2022.

**Youth Services** (Karen Clickener-Ousey, Youth Services Lead)

- In April, the Youth Services staff planned and conducted 48 in-person programs including story times, Intro to Lit, Tail Waggin' Tutors, two school age art programs, preschool music, preschool yoga, and sproutSTEM. The total attendance for these programs was 529.
- A total of 680 people participated in passive programs (I Spy, Scavenger Hunt, Let's Play, Duplo Play and Wee Build). A total of 52 Take-and-Make Crafts were distributed.
- Interviews for the Librarian II (full time) position have begun.

**Department Personnel**

**Vacancies**

- Customer Service – 1 FT Library Assistant
- Reference – 1 FT Librarian II
- Youth Services – 1 FT Librarian II

**Meetings & Trainings Attended**

5/5 Community Engagement Leadership Committee  
5/8 Legislative Breakfast  
5/11 Librarian II Interview – 2<sup>nd</sup>  
5/12 DLM  
5/14 Librarian II Interview -2<sup>nd</sup>  
5/19 CCL/CCLS Board Meeting  
5/20 Hankin Staff Meetings  
5/21 General Staff Meeting  
5/27 Public Staff Meeting



May 13, 2026

TO: CCL Board of Directors  
FROM: Devon Dadoly, Administrative Assistant  
RE: Development Director Report

### CCL Trust

- **Annual Appeal** - As of May 13, 2026, the 2026 Annual Appeal has raised \$42,897, which is about 86% of the way to its goal of \$50,000.
- The next CCL Trust Board Meeting is scheduled for Tuesday, June 23, 2026, at 9:30AM.
- CCL Trust Audit is complete, and IRS 990 and BCO-10 filings are in process.
- Hankin Native Garden Project
  - This project is funded by a donation from Richard Hankin.
  - More funds are forthcoming for a garden at the Henrietta Hankin Branch project and ongoing maintenance.
  - Current total funds are \$55,000.
  - Plans have been submitted to the County and approved by the Head of Facilities.
  - The initial deposit for the Hankin Native Garden at CCL has been sent to EcoLandscapes, the landscape designer for the project.
  - Work is expected to start in June.

### Development Director Vacancy

- Second interviews have been completed, and an offer has been made and accepted. The candidate has completed their background clearances, and are expecting a start date in June.

CCL/HH Checkouts

Month	2019	2023	2024	2025	2026	2019 Cumulative Total	2023 Cumulative Total	2024 Cumulative Total	2025 Cumulative Total	2026 Cumulative Total
Jan	135,903	128,197	132,104	128,345	130,685	135,903	126,295	132,104	128,345	130,685
Feb	128,133	120,950	127,064	122,037	120,761	264,036	247,245	259,168	250,382	251,446
Mar	140,394	135,879	137,074	134,398	133,973	404,430	383,124	396,242	384,780	385,419
Apr	129,971	122,582	127,656	125,790	124,069	534,401	505,706	520,898	510,570	509,488
May	127,542	119,361	122,951	129,290		661,943	625,067	646,291	639,860	
Jun	150,131	138,218	136,571	142,854		812,074	763,285	783,420	782,714	
Jul	166,437	146,422	150,805	152,609		978,511	909,707	934,225	935,323	
Aug	151,069	143,907	141,102	141,975		1,129,580	1,053,614	1,075,327	1,077,298	
Sept	130,366	127,126	123,223	126,751		1,259,946	1,180,740	1,198,550	1,204,049	
Oct	130,960	121,085	119,497	124,573		1,390,906	1,301,825	1,318,047	1,328,622	
Nov	122,859	119,507	117,368	120,354		1,513,765	1,421,332	1,435,415	1,448,976	
Dec	118,069	116,365	116,958	115,915		1,631,834	1,538,509	1,552,373	1,564,891	
<b>Total</b>	<b>1,631,834</b>	<b>1,539,599</b>	<b>1,552,373</b>	<b>1,564,891</b>	<b>509,488</b>					

## CCL Door Count

Month	2023	2024	2025	2026	2023	2024	2025	2026
					Cumulative Total	Cumulative Total	Cumulative Total	Cumulative Total
Jan	19,283	21,691	23,273	22,070	19,283	21,691	23,273	22,070
Feb	20,123	23,704	23,123	21,988	39,406	45,395	46,396	44,058
Mar	23,656	25,463	26,674	25,852	63,062	70,858	73,070	69,910
Apr	20,829	26,130	25,951	25,314	83,891	96,988	99,021	95,224
May	20,281	23,476	24,352		104,172	120,464	123,373	
Jun	24,960	27,447	28,949		129,132	147,911	152,322	
Jul	28,771	32,077	31,853		157,903	179,988	184,157	
Aug	27,152	28,963	28,268		185,055	208,951	212,443	
Sept	23,180	23,294	23,997		208,235	232,245	236,440	
Oct	23,307	24,413	24,628		231,542	256,658	261,068	
Nov	21,162	22,068	22,237		252,704	278,726	283,305	
Dec	20,796	21,629	21,493		273,500	300,418	304,798	
<b>Total</b>	<b>273,500</b>	<b>300,355</b>	<b>304,798</b>	<b>95,224</b>				

## HHB Door Count

Month	2023	2024	2025	2026	2023	2024	2025	2026
					Cumulative Total	Cumulative Total	Cumulative Total	Cumulative Total
Jan	7,721	9,261	9,677	9,300	7,721	9,261	9,677	9,300
Feb	7,436	8,991	9,370	8,531	15,157	18,252	19,047	17,831
Mar	8,925	10,201	10,939	10,389	24,082	28,453	29,986	28,220
Apr	7,821	10,217	9,956	9,641	31,903	38,670	39,942	37,861
May	7,968	8,941	9,880		39,871	47,611	49,822	
Jun	9,703	9,837	10,896		49,574	57,448	60,718	
Jul	9,976	11,498	12,243		59,550	68,946	72,961	
Aug	10,064	10,387	10,590		69,614	79,333	83,551	
Sept	8,010	8,798	8,083		77,624	88,131	91,634	
Oct	8,861	14,860	9,836		86,485	102,991	101,470	
Nov	8,530	8,748	8,653		95,015	111,739	110,123	
Dec	9,548	9,863	9,490		104,563	121,602	119,613	
<b>Total</b>	<b>104,563</b>	<b>121,602</b>	<b>119,613</b>	<b>37,861</b>				

**CCL Meeting Room Statistics**

MONTH	2023 # OF HOURS USED (SMALL)	2024 # OF HOURS USED (SMALL)	2025 # OF HOURS USED (SMALL)	2026 # OF HOURS USED (SMALL)	2023 # OF RESERVATIONS (SMALL)	2024 # OF RESERVATIONS (SMALL)	2025 # OF RESERVATIONS (SMALL)	2026 # OF RESERVATIONS (SMALL)	2023 # OF HOURS USED (PUBLIC)	2024 # OF HOURS USED (PUBLIC)	2025 # OF HOURS USED (PUBLIC)	2026 # OF HOURS USED (PUBLIC)	2023 # OF RESERVATIONS (PUBLIC)	2024 # OF RESERVATIONS (PUBLIC)	2025 # OF RESERVATIONS (PUBLIC)	2026 # OF RESERVATIONS (PUBLIC)
Jan	259.75	390	418	567	140	201	218	291	108.75	136	171	228	45	64	64	82
Feb	372.25	444	567	739	168	242	277	326	168.75	177	217	229	66	81	79	87
Mar	474	490	667	890	224	257	327	380	214.5	198	263	269	88	90	87	98
Apr	366.25	456	709	861	192	255	344	382	360.25	341	382	338	71	71	75	79
May	443.95	434	678		224	234	318		132.25	146	171		50	65	68	
Jun	361.5	313	622		189	194	280		133.5	165	155		50	62	62	
Jul	193	488	732		350	268	316		53	190	179		139	68	62	
Aug	443	419	374		226	234	148		121	147	172		50	47	64	
Sept	402	427	686		215	220	321		230	249	244		84	69	70	
Oct	410	446	666		221	236	337		346	329	334		81	77	70	
Nov	410	388	575		223	200	294		173	134	176		64	56	68	
Dec	344	205	560		197	103	268		522	153	223		249	61	70	
<b>Total</b>	<b>4,480</b>	<b>4,900</b>	<b>7,254</b>	<b>3,057</b>	<b>2,569</b>	<b>2,644</b>	<b>3,448</b>	<b>1,379</b>	<b>2,563</b>	<b>2,365</b>	<b>2,687</b>	<b>1,064</b>	<b>1,037</b>	<b>811</b>	<b>839</b>	<b>346</b>

**HHB Meeting Room Statistics**

MONTH	2023 # OF HOURS USED	2024 # OF HOURS USED	2025 # OF HOURS USED	2026 # OF HOURS USED	2023 # OF RESERVATIONS	2024 # OF RESERVATIONS	2025 # OF RESERVATIONS	2026 # OF RESERVATIONS
Jan	76.5	207	222	219	36	66	61	61
Feb	81	99	138.25	138	34	38	55	46
Mar	78.25	159.3	219	284	34	63	79	91
Apr	84.7	188.5	185.5	197	40	66	60	62
May	88.5	140.87	178.25		39	61	63	
Jun	90.5	112.25	168.25		33	47	62	
Jul	69.75	95.75	192.77		30	32	71	
Aug	128.75	131.5	153.5		41	46	52	
Sept	80.17	91.6	102.75		31	35	38	
Oct	148	188.5	157.25		54	75	51	
Nov	104.25	148.25	185		39	63	65	
Dec	136.5	158.75	172.25		40	65	50	
<b>Total</b>	<b>1,167</b>	<b>1,721</b>	<b>2,075</b>	<b>838</b>	<b>451</b>	<b>657</b>	<b>707</b>	<b>260</b>

**Volunteer/Friends Hours**

Month	2023 Library Volunteer Hours	2024 Library Volunteer Hours	2025 Library Volunteer Hours	2026 Library Volunteer Hours	2024 Friends Hours (CCL + HHB)	2025 Friends Hours (CCL + HHB)	2026 Friends Hours (CCL + HHB)	2024 Total Volunteer Hours (Vol + Friends)	2025 Total Volunteer Hours (Vol + Friends)	2026 Total Volunteer Hours (Vol + Friends)	2024 # of Active Volunteers	2025 # of Active Volunteers	2026 # of Active Volunteers
Jan	695.75	744.5	579	420	232.75	159	204	1976.25	738	624	116	91	137
Feb	647.50	811.5	498.75	485	220.00	179.50	194	1,031.50	678.25	679	118	92	137
Mar	782.75	776.75	591	603	953.75	136.25	275	2924.5	727.25	877	121	91	134
Apr	742.75	776.75	589.75	572	308.50	207.00	217	2,247.00	796.75	789	111	116	134
May	670.50	715.5	544.5		192.5	182.75		1452.5	727.25		129	146	
Jun	849.50	800.25	727.5		180	152.95		1707.75	880.45		133	160	
Jul	967.50	996.75	918.75		228	184		2143.5	1102.75		136	109	
Aug	969.75	831.75	789.5		211.75	154.5		1833	944		132	114	
Sept	682.75	704.5	669.25		237.5	188		1611.25	857.25		126	117	
Oct	778.00	801.75	604		251	245.5		1656.75	849.5		118	112	
Nov	679.75	666	437.5		143.75	216.5		809.75	654		93	112	
Dec	810.00	596	544.5		142.5	171		738.5	715.5		91	134	
<b>Total</b>	<b>9,277</b>	<b>9,222</b>	<b>7,494</b>	<b>2,080</b>	<b>3,302</b>	<b>2,177</b>	<b>890</b>	<b>20,132</b>	<b>9,671</b>	<b>2,969</b>			

**Chester County Library  
County Budget Report - Exton Library - Preliminary  
Period Ending April 30, 2026**

	2026 Annual Budget	2026 YTD Budget	2026 YTD Actual	2025 YTD Actual	2026 YTD Budget Variance	2026 YTD Budget Variance %	2026 Balance	Percentage Remaining
<b>Personnel Services</b>								
Salaries	3,300,763	1,015,619	988,754	993,953	26,865	2.6%	2,312,009	70.0%
Wages	978,451	301,062	245,459	266,949	55,603	18.5%	732,992	74.9%
Fringe Benefits	1,327,089	459,377	412,178	440,036	47,199	10.3%	914,911	68.9%
Security Provided by the County EMS	20,000	5,000	6,955	5,771	(1,955)	-39.1%	13,045	65.2%
<b>Total Personnel Services</b>	<b>5,626,303</b>	<b>1,781,058</b>	<b>1,653,346</b>	<b>1,706,709</b>	<b>127,712</b>	<b>7.2%</b>	<b>3,972,957</b>	<b>70.6%</b>
Library Materials	66,000	33,000	33,000	35,000	-	0.0%	33,000	50.0%
<b>Core Expenditures</b>								
Supplies, Maintenance, and Services	169,480	67,722	42,877	75,518	24,845	36.7%	126,603	74.7%
Insurance	24,640	12,320	17,320	12,155	(5,000)	-40.6%	7,320	29.7%
Utilities	160,513	49,435	45,850	29,151	3,585	7.3%	114,663	71.4%
Vehicle Expense	49,141	14,142	19,520	14,390	(5,378)	-38.0%	29,621	60.3%
<b>Total Core Expenditures</b>	<b>403,774</b>	<b>143,619</b>	<b>125,566</b>	<b>131,214</b>	<b>18,053</b>	<b>12.6%</b>	<b>278,208</b>	<b>68.9%</b>
Indirect Costs	764,216	254,739	254,740	227,084	-	0.0%	509,476	66.7%
Capital Outlay	-	-	-	-	-	0.0%	-	0.0%
Vehicle Capital	34,685	34,685	34,684	-	-	0.0%	-	0.0%
<b>TOTAL</b>	<b>6,894,978</b>	<b>2,247,101</b>	<b>2,101,336</b>	<b>2,100,007</b>	<b>145,765</b>	<b>6.5%</b>	<b>4,793,641</b>	<b>69.5%</b>

**Notes:**

**Personnel Services:**

The County has approved a series of compensation adjustments for 2026, including salary range increases, position grade adjustments, and an annual salary increase for eligible employees. These changes will begin to impact personnel services expenses in the upcoming months. These increases were not included in the 2026 budget, as the County does not budget for annual compensation adjustments in advance of approval.

**Supplies, Maintenance, and Services:**

Not included - \$1,947 - April installation of two new bathroom automatic soap dispensers

Not included - \$502 - April installation of new alarm contact on second floor Administration door

**Insurance:**

\$5,000 deductible paid for the cyber security incident

**Utilities:**

Not included - \$133 - April library van cell phones

Not included - \$4,859 - March WGL Energy electric supply charges

Not included - \$208 - April UGI Energy Services gas supply charges

Not included - April VOIP - we are still waiting on the County journal entries.

**Vehicle:**

The replacement van was delivered in January rather than mid-year as assumed in the budget, which was developed based on County guidance. As a result, higher vehicle costs are being incurred for the full year rather than the half of a year. We will monitor this and may need a budget adjustment later in the year.

**Indirect Costs:**

These are allocated to cover costs for services performed by various County departments such as DCIS (PeopleSoft), Telecommunications, Treasurer, and Controller's Offices, and Facilities, based on usage or some other reasonable method of allocation.

**Chester County Library  
County Budget Report - Hankin Library - Preliminary  
Period Ending April 30, 2026**

	<b>2026 Annual Budget</b>	<b>2026 YTD Budget</b>	<b>2026 YTD Actual</b>	<b>2025 YTD Actual</b>	<b>2026 YTD Budget Variance</b>	<b>2026 YTD Budget Variance %</b>	<b>2026 Balance</b>	<b>Percentage Remaining</b>
<b>Personnel Services</b>								
Salaries	520,681	160,210	151,498	157,266	8,712	5.4%	369,183	70.9%
Wages	328,545	101,091	95,075	83,994	6,016	6.0%	233,470	71.1%
Fringe Benefits	242,989	84,112	70,841	79,302	13,271	15.8%	172,148	70.8%
<b>Total Personnel Services</b>	<b>1,092,215</b>	<b>345,412</b>	<b>317,413</b>	<b>320,561</b>	<b>27,998</b>	<b>8.1%</b>	<b>774,802</b>	<b>70.9%</b>
Library Materials	19,000	9,500	9,500	10,000	-	0.0%	9,500	50.0%
<b>Core Expenditures</b>								
Supplies, Maintenance, and Services	124,737	54,799	26,787	46,023	28,012	51.1%	97,950	78.5%
Insurance	9,960	4,980	4,980	4,980	-	0.0%	4,980	50.0%
Utilities	63,537	24,429	21,195	12,008	3,234	13.2%	42,342	66.6%
<b>Total Core Expenditures</b>	<b>198,234</b>	<b>84,208</b>	<b>52,962</b>	<b>63,011</b>	<b>31,246</b>	<b>37.1%</b>	<b>145,272</b>	<b>73.3%</b>
Indirect Costs	228,514	76,171	76,172	68,780	-	0.0%	152,342	66.7%
Capital Outlay	-	-	-	-	-	0.0%	-	0.0%
<b>TOTAL</b>	<b>1,537,963</b>	<b>515,291</b>	<b>456,048</b>	<b>462,352</b>	<b>59,244</b>	<b>11.5%</b>	<b>1,081,915</b>	<b>70.3%</b>

**Notes:**

**Personnel Services:**

The County has approved a series of compensation adjustments for 2026, including salary range increases, position grade adjustments, and an annual salary increase for eligible employees. These changes will begin to impact personnel services expenses in the upcoming months. These increases were not included in the 2026 budget, as the County does not budget for annual compensation adjustments in advance of approval.

**Utilities:**

Not included - \$116 - March & April WGL Energy electric supply charges for the Annex  
 Not included - \$273 - March & April UGI gas delivery charges  
 Not included - April VOIP - we are still waiting on the County journal entries.

**Indirect Costs:**

These are allocated to cover costs for services performed by various County departments such as DCIS (PeopleSoft), Telecommunications, Treasurer, and Controller's Offices, and Facilities, based on usage or some other reasonable method of allocation.

**Chester County Library and District Center  
State Aid Budget Report - Exton Library - Preliminary  
Period Ending April 30, 2026**

Revenue	2026 Annual Budget	2026 YTD Budget	2026 YTD Actual	2025 YTD Actual	2026 YTD Budget Variance	2026 YTD Budget Variance %	2026 Balance	Percentage Remaining
State Revenue								
State Aid	420,987	420,987	420,987	391,730	-	0.0%	-	0.0%
State Aid - Others	1,483,928	1,483,928	1,483,928	1,386,982	-	0.0%	-	0.0%
<b>Total State Revenue</b>	<b>1,904,915</b>	<b>1,904,915</b>	<b>1,904,915</b>	<b>1,778,712</b>	<b>-</b>	<b>0.0%</b>	<b>-</b>	<b>0.0%</b>
Other Revenue								
Township Appropriations	20,000	20,000	20,000	20,000	-	0.0%	-	0.0%
Charges	52,150	17,383	27,979	19,512	10,596	61.0%	(24,171)	-46.3%
Fines and Overdues	73,000	24,333	25,219	26,608	886	3.6%	(47,781)	-65.5%
Interest	14,000	7,000	4,757	7,488	(2,243)	-32.0%	(9,243)	-66.0%
Donations and Fundraisers	2,550	850	3,673	1,613	2,823	332.1%	1,123	44.0%
Transfer from County for Materials	66,000	33,000	33,000	35,000	-	0.0%	(33,000)	-50.0%
Miscellaneous Revenue	2,570	860	1,294	1,240	434	50.5%	(1,276)	-49.6%
<b>Total Other Revenue</b>	<b>230,270</b>	<b>103,427</b>	<b>115,922</b>	<b>111,462</b>	<b>12,495</b>	<b>12.1%</b>	<b>(114,348)</b>	<b>-49.7%</b>
<b>Total Revenue</b>	<b>2,135,185</b>	<b>2,008,341</b>	<b>2,020,837</b>	<b>1,890,173</b>	<b>12,495</b>	<b>0.6%</b>	<b>(114,348)</b>	<b>-5.4%</b>
<b>Expenditures</b>								
Library Materials	486,987	162,329	122,773	115,671	39,556	24.4%	364,214	74.8%
Services and Charges	94,062	31,354	26,128	32,935	5,227	16.7%	67,934	72.2%
Supplies	32,080	10,693	5,236	4,947	5,458	51.0%	26,844	83.7%
Miscellaneous Expenditures	17,740	5,913	3,122	7,063	2,791	47.2%	14,618	82.4%
Transfer State Aid - Others	1,483,928	1,483,928	1,483,928	1,386,982	-	0.0%	-	0.0%
Capital Outlay	20,388	6,796	7,040	5,164	(244)	-3.6%	13,348	65.5%
<b>Total Expenditures</b>	<b>2,135,185</b>	<b>1,701,013</b>	<b>1,648,226</b>	<b>1,552,762</b>	<b>52,787</b>	<b>3.1%</b>	<b>486,958</b>	<b>22.8%</b>
<b>Revenue over Expenditures</b>	<b>-</b>	<b>307,328</b>	<b>372,610</b>	<b>337,412</b>	<b>65,283</b>		<b>372,610</b>	

**Notes:**

**Charges:** Includes \$2,680 in passport execution and photo fees collected in April 2026 - YTD \$4,950

**Donations:** Includes a \$500 donation from a patron received in April 2026

**Transfer from County Materials:** \$16,500 of County Materials money was received on April 8, 2026

**Chester County Library and District Center  
State Aid Budget Report - Hankin Library - Preliminary  
Period Ending April 30, 2026**

<b>Revenue</b>	<b>2026 Annual Budget</b>	<b>2026 YTD Budget</b>	<b>2026 YTD Actual</b>	<b>2025 YTD Actual</b>	<b>2026 YTD Budget Variance</b>	<b>2026 YTD Budget Variance %</b>	<b>2026 Balance</b>	<b>Percentage Remaining</b>
State Revenue								
State Aid	105,247	105,247	105,247	97,932	-	0.0%	-	0.0%
Total State Revenue	105,247	105,247	105,247	97,932	-	0.0%	-	0.0%
Other Revenue								
Township Appropriations	8,300	-	1,500	500	1,500		(6,800)	-81.9%
Charges	14,800	4,933	7,715	6,497	2,782	56.4%	(7,085)	-47.9%
Fines and Overdues	22,900	7,633	9,457	9,027	1,824	23.9%	(13,443)	-58.7%
Interest	1,000	500	362	452	(138)	-27.7%	(638)	-63.8%
Donations and Fundraisers	3,500	1,167	228	292	(939)	-80.5%	(3,272)	-93.5%
Transfer from County for Materials	19,000	9,500	9,500	10,000	-	0.0%	(9,500)	-50.0%
Miscellaneous Revenue	605	203	189	165	(13)	-6.5%	(416)	-68.7%
Total Other Revenue	70,105	23,936	28,952	26,933	5,016	21.0%	(41,153)	-58.7%
<b>Total Revenue</b>	<b>175,352</b>	<b>129,182</b>	<b>134,198</b>	<b>124,865</b>	<b>5,016</b>	<b>3.9%</b>	<b>(41,153)</b>	<b>-23.5%</b>
<b>Expenditures</b>								
Library Materials	151,001	50,334	32,989	36,997	17,345	34.5%	118,013	78.2%
Services and Charges	11,786	3,929	2,069	2,613	1,860	47.3%	9,717	82.4%
Supplies	7,650	2,550	928	2,046	1,621	63.6%	6,721	87.9%
Miscellaneous Expenditures	2,971	990	956	1,066	34	3.5%	2,015	67.8%
Capital Outlay	1,944	648	-	-	648	100.0%	1,944	100.0%
<b>Total Expenditures</b>	<b>175,352</b>	<b>58,451</b>	<b>36,942</b>	<b>42,723</b>	<b>21,508</b>	<b>36.8%</b>	<b>138,410</b>	<b>78.9%</b>
<b>Revenue over Expenditures</b>	<b>-</b>	<b>70,732</b>	<b>97,256</b>	<b>82,142</b>	<b>26,524</b>		<b>97,256</b>	

**Notes:**

**Charges:** Half of all charges revenue received year-to-date is from room rentals

**Transfer from County Materials:** \$4,750 of County Materials money was received on April 8, 2026

**Chester County Library  
Fund Balance Report  
Period Ending April 30, 2026**

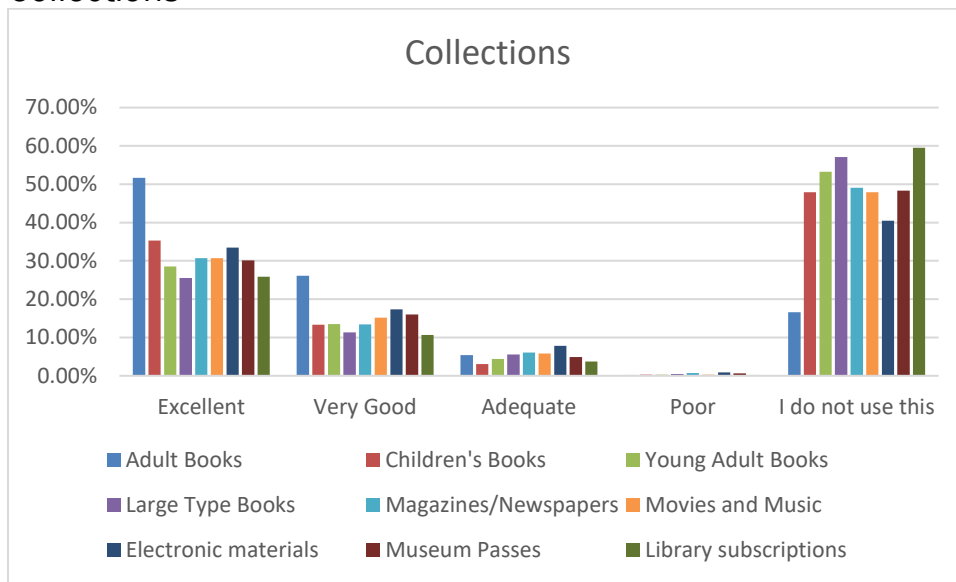
	<b>Balance</b>	<b>Notes</b>
<b>Operating Funds</b>		
001 CCL	349,298	
043 HHB	89,407	
<b>Total Operating Funds</b>	<b>438,705</b>	
<b>Reserve Funds</b>		
004 CCL Technology	409,707	
400 CCL Capital Reserve	142,117	
410 CCL Program	238,891	
450 HHB Capital Reserve	250,335	
451 CCL & HHB Materials	198,817	
<b>Total Reserve Funds</b>	<b>1,239,867</b>	
<b>Grants - Friends of the Library</b>		
091 CCL Friends Grants	31,701	
903 CCL Friends Grants (Unassigned)	121,594	
<b>Total CCL Friends</b>	<b>153,295</b>	
943 HHB Friends Grants	5,727	
<b>Total Grants - Friends of the Library</b>	<b>159,022</b>	
<b>Grants and Appropriations</b>		
002 CC Community Foundation Grants	11,896	
100 CCL County Materials	24,368	\$16,500 - Q2'26 County materials money received
104 CCL Trust Grants	125,133	
109 HHB County Materials	8,042	\$4,750 - Q2'26 County materials money received
132 CCL GSK Science in the Summer	153	
<b>Total Grants and Appropriations</b>	<b>169,590</b>	
<b>Special Funds</b>		
003 CCL Helen Russell Memorial	8,262	
096 CCL Courtesy Bags	2,121	
105 CCL Community Day	1,155	
107 CCL & HHB Author Events	3,550	
<b>Total Special Funds</b>	<b>15,088</b>	
<b>500 District Center Aid</b>	<b>84,954</b>	
<b>510 County Coordination Aid</b>	<b>452,340</b>	
<b>Total All Funds</b>	<b>2,559,568</b>	
<b>Endowment Funds</b>		
090 CCL Trust	2,622,434	



To: CCL Board of Trustees  
 From: Jenna Persick and Carey Bresler  
 Date: May 19, 2026  
 Subject: Customer Satisfaction Survey results

Overall, both libraries were rated very highly in all categories. We have pulled out a few areas to share. Carey and I will be working on investigating the issues and seeing how we might be able to address them.

## Collections

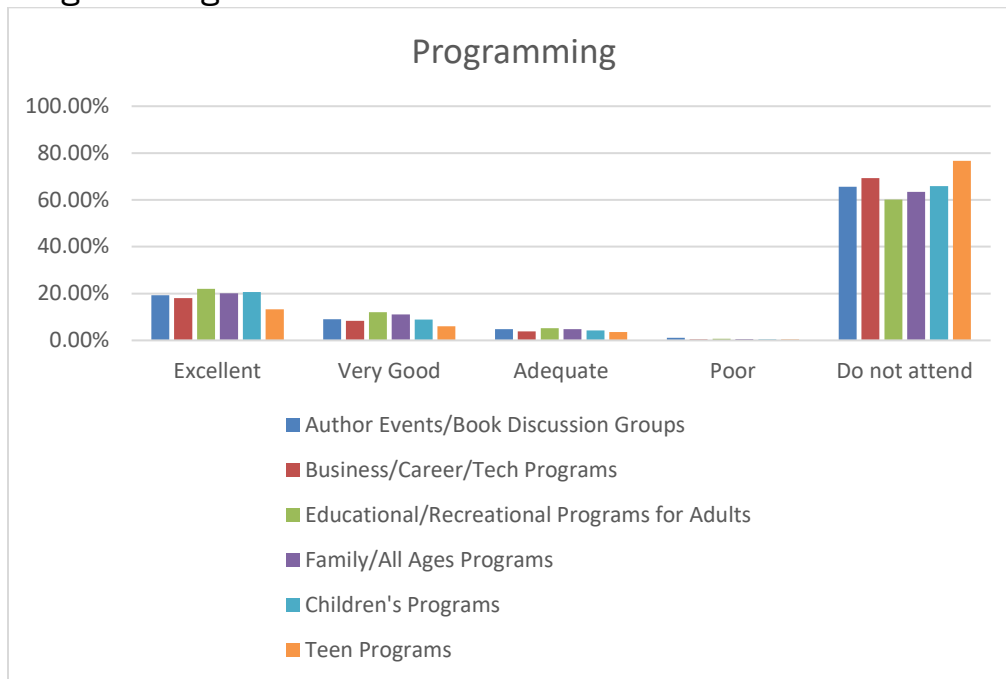


We continue to get positive comments about the collection, including the breadth of the collection and the helpfulness of staff. We also continue to get comments about waiting too long for holds (print and eMaterial) and requests for more museum passes.

### Comments:

- We are so grateful to have such an amazing network of libraries in chester co working together. I use Ebooks and audio books on Libby the most these days but appreciate all you have to offer including museum passes, the 3D printer, and tech center. Thank you for providing all these services and helping our community. Libraries are cornerstones in our community and I appreciate how you are growing as our needs change.
- Recent audiobooks on Libby are few and far between and the check out time is only two weeks compared to other libraries who offer longer times.

## Programming

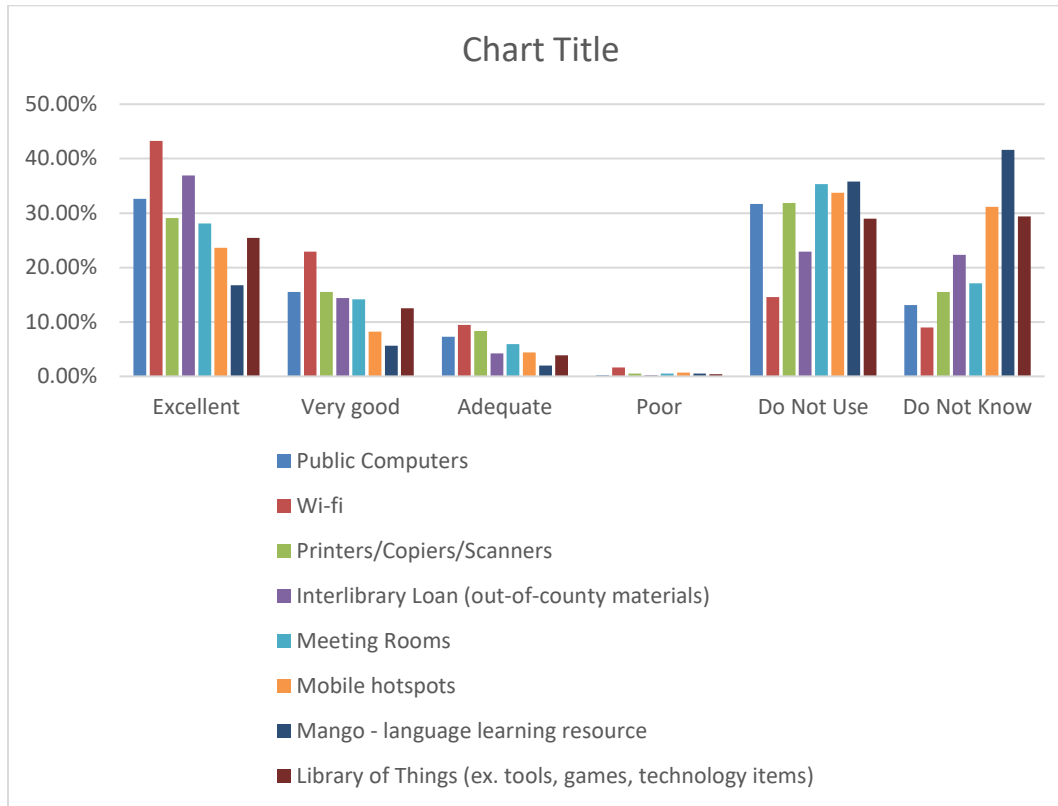


There were many comments about having programs spread out in the day; people wanting them at night after work; people wanting them during the day; and more programming on the weekends. Another common theme was finding out about programs. There were suggestions about sending out emails and more posters at the libraries. Both libraries send out programming emails; perhaps we can do a marketing push about these newsletters.

### Comments:

- I would like to see some adult events at a different time: either over the lunch break or later in the afternoon so I could participate after my work day.
- Please have more evening and weekend programs for working adults. I'd love to see more in person yoga, Pilates and meditation.
- I miss out on some of these because I don't see them advertised. I know they are listed in pamphlets and on line in calendars but I could use some in my face advertising like a poster perhaps or a bulletin board near the entrance or on a stand. Just a suggestion.
- It would be helpful if preschool programs were every day. Many preschool children go to a preschool 2-3 days a week and cannot attend the preschool programs on the limited days.
- Author webinars are superb! Make it- Take it program is well organized
- The children's librarians are terrific! Our grandson has autism, has social anxiety and doesn't speak. All of the children's librarians have made accommodations to make him feel welcome and participate in story time. The librarians in the main area are so patient-he loves to go to the snack machines in the back of the library and "speed walks" to get there without anyone calling attention to him. The entire staff is outstanding and we are so lucky to have the library in our neighborhood!

## Services



There were several comments about moving the public computers downstairs at CCL. There were a few comments about the availability of the Makerspace at CCL.

### Comments:

- I do not have a personal computer and use the library's computers. The computers by the main desk on the first level are always taken and I have to go to the second level. If the computers are so popular, why are there not more on the first level. The second level gets too hot to sit there for a long period of time. I would like to not have to go to the second level every time. The staff at the main desk are always nice and have called upstairs to find out the temperature before I go up.
- I wish the maker space had more hours of operation
- I've been really impressed with the maker space and related programs at the Hankin library.
- Only found the "things" at my last visit and was really impressed!

### Other Items of Note

There were several comments about not closing on Sundays in the summer at HHB. Additionally, there were some about opening HHB at 9:00 am instead of 9:30. There were also comments asking that the libraries open earlier, stay open longer, and be open longer on the weekends.



May 13, 2026

TO: CCL Board of Directors  
FROM: Jenna Persick, CCL Director  
RE: Hankin Native Plant Garden Project

### Contacts

- Daniel Cleary, EcoLandscapes, LLC – landscape designer

### Funds

- \$55,000 in fund
- Additional funds for ongoing maintenance and signs will be donated
- We sent a 10% deposit to the landscaper on 5/14
- Another planting is planned for Henrietta Hankin Branch in the fall

### Details

- Wide entranceway from the handicap space
- Lawn pathways largely 6'-10' wide with long curves for easy mowing
- 6' from the vegetable beds
- The only area where it is 3' wide is around the bike rack
- Front beds - meadow beds - perennials that top out at around 30" in height (plants don't always follow the rules but general height) that can be seen over
- Middle bed with persimmon has some smaller shrubs - smooth hydrangea, dwarf sumac, st. johns wort - all that can be seen over
- Back walnut bed has some trees and a few taller shrubs spread out - but the shrubs are spaced to be able to see between and also is far back from the building
- Types of plants: phlox, verbena, amsonia, packera, monarda, liatris, aronia, aster, hydrangea, ferns, jack in the pulpit, virginia bluebells, trout lily

