

**CHESTER COUNTY LIBRARY BOARD OF TRUSTEES
MONTHLY MEETING
TUESDAY, APRIL 21, 2026
SPRING CITY FREE LIBRARY/VIRTUAL**

AGENDA

Meeting Location: Spring City Free Library, 245 Broad Street, Spring City, PA 19475

Zoom Link: <https://us06web.zoom.us/j/82160359678?pwd=qDYBdqBiN1gH120VwkTrlNkrB8BVaD.1>

CALL TO ORDER, 9:30 AM (Spring City Free Library/Virtual)

WELCOME AND INTRODUCTIONS

ANNOUNCEMENTS

- Executive Session (If Necessary)

PUBLIC COMMENTS

REVIEW AND ADOPTION OF CONSENT AGENDA

- Minutes of March 17, 2026 (p. 2)
- Chester County Library Director Report (p. 28)
- Henrietta Hankin Branch Manager’s Report (p. 32)
- Development Director’s Report (p. 34)
- Statistical Reports (p. 35)

FINANCIAL STATEMENTS

- Exton and Hankin Financial Statements
 - February 2026 County Financial Statements (p. 38)
 - March 2026 County and State Financial Statements (p. 40)
- March 2026 Fund Balance Report (p. 44)

FOR APPROVAL: None

FOR INFORMATION/DISCUSSION

REPORTS/CORRESPONDENCE

- President’s Report
- Director’s Report (p. 28)
- Branch Manager’s Report (p. 32)
- Development Director’s Report (p. 34)
- Friends of the Chester County Library
- Friends of the Henrietta Hankin Branch Library
- Committee Reports
 - Ad Hoc Committees
 - Funding Task Force
 - Institutional Advancement
 - Planning
 - Standing Committees
 - Executive
 - Finance
 - Governance

ADJOURN

**CHESTER COUNTY LIBRARY
BOARD MEETING MINUTES – MONTHLY MEETING
LOCATION: Chester County Library/Virtual
March 17, 2026**

CALL TO ORDER, 9:47AM

CCL Board Members Present: Bill Connor, President; Emily Bless, Vice President; Michael Skay, Treasurer; Staci Anderson, Secretary; Andy Dinniman, Member at Large; Richard Hankin, Member at Large

CCL Staff Present: Jenna Persick, Director; Carey Bresler, Branch Manager; Jamie Claxton, CCL Reference; April Nickel, District Youth Services Consultant; Nancy Sapone, Circulation; Stephanie Sharon-Missanelli, Multimedia; Melissa Straka, Reference

CCLS Staff Present: Barbara Baugher, Finance Manager; Devon Dadoly, Administrative Assistant; Lauren Harshaw, Continuing Education and Advocacy Coordinator; Niki Kolb, PR & Graphics Specialist; Meghan Lynch, District Consultant

WELCOME AND INTRODUCTIONS

Bill Connor, President, called the meeting to order.

EXECUTIVE SESSION ANNOUNCEMENT – None.

PUBLIC COMMENTS – Bill Connor read the public comment period guidelines. There were no public comments.

REVIEW AND ADOPTION OF CONSENT AGENDA

On motion made by Andy Dinniman, seconded by Emily Bless, the Minutes and Consent Agenda were unanimously approved.

FINANCIAL STATEMENTS

- **Exton and Hankin Financial Statements**
 - **CCL County Budget 2025 End of Year Updates**
 - Salaries and wages have been updated for wages from the end of 2025 that were paid in January 2026.
 - Also included were Q4 security costs, utility costs, electricity supply charges from November, and VOIP charges from December.
 - \$3,005 remained in the CCL budget for the end of 2025.

- **HHB County Budget 2025 End of Year Updates**
 - Salaries and wages have been updated for wages from the end of 2025 that were paid in January 2026.
 - The no heat call was paid in January
 - Also included were electricity supply charges from November and VOIP charges from December.
 - \$17,855 remained in the HHB budget for the end of 2025.
- **CCL State Aid Budget February 2026** – Received \$568 from a VISA/Master Card merchant fee settlement.
- **HHB State Aid Budget February 2026** – Received \$1,000 from Warwick Township.

February 2026 Exton and Hankin County Financial Statements – Will be included in the April 2026 Board Meeting Packet.

On motion made by Emily Bless, seconded by Richard Hankin, the financial statements were accepted and filed for audit.

FOR APPROVAL - None

FOR INFORMATION/DISCUSSION

- **Public Services Presentation: OverDrive Magazines** – Stephanie Sharon-Missanelli and Jamie Claxton gave a presentation about OverDrive Magazines, which has recently replaced Flipster as the CCLS eMagazine service. CCLS OverDrive usage is third in the state, only behind the Free Library of Philadelphia and the Carnegie Library. The switch to OverDrive Magazines has demonstrated a notable increase in usage and positive feedback from patrons.
- **CCL Board of Trustees Committee Updates** – The updates to committee charges and resolutions were discussed during the CCLS Board Meeting.

REPORTS/CORRESPONDENCE

- **President's Report** - None.
- **Director's Report**
 - Passport services are going well with an error-free first two weeks of service.
 - The Annual Report has been submitted and is awaiting OCL approval.
 - Jenna and Carey are working on reviewing the results of the annual Customer Satisfaction Survey and will report the findings to the board at the May meeting.
 - Staff are working on the M365 transition and getting used to the new software.
 - Staff evaluations are being submitted. The deadline for the review process is March 31.

- Joe and Jenna met with the Sustainability Director at the Chester County Planning committee regarding a grant for EV charger installation in public spaces as well as a future one for solar panels
- The HVAC control project meeting with the County was postponed.
- The CCL Youth Services department has reworked their Chess Club process, and it's been a lot more organized and efficient.
- **Branch Manager's Report**
 - Staff evaluations are being completed.
 - A Youth Services lead has been promoted.
 - Charlotte Marron is out on maternity leave, which leaves three full time positions vacant at the moment. Staff have been extremely helpful with filling in when needed.
 - Heating system issues are being resolved.
 - The Auri system has been delivered and is being installed. It is a CCL Trust funded project.
 - The AARP Tax Preparation has been successful.
- **Development Director's Report**
 - The audit is underway. All requested documents have been sent to the auditors.
 - Devon Dadoly gave updated statistics for the CCL Trust's 2025/2026 Annual Appeal.
 - The next CCL Trust Board Meeting is scheduled for Tuesday, March 31.
 - Interviews for the vacant Development Director position are being scheduled.
- **Friends of the Chester County Library** – The Friends book sale scheduled for April 10-12. Donations will resume beginning May 11.
- **Friends of the Henrietta Hankin Library** – Completed a successful table sale.

Meeting Adjourned.

On motion made by Richard Hankin, seconded by Emily Bless, the meeting was adjourned.

OVERDRIVE MAGAZINES



Presented by: Jamie Claxton - Serials Librarian &
Stephanie Sharon-Missanelli - Multimedia Department Manager

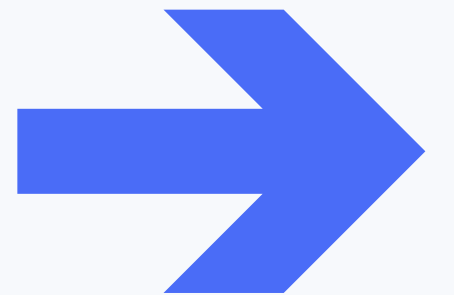
DIGITAL MAGAZINE LIBRARY PLATFORMS

- **OverDrive Magazines (Zinio)**
- **Flipster**
- **Hoopla**

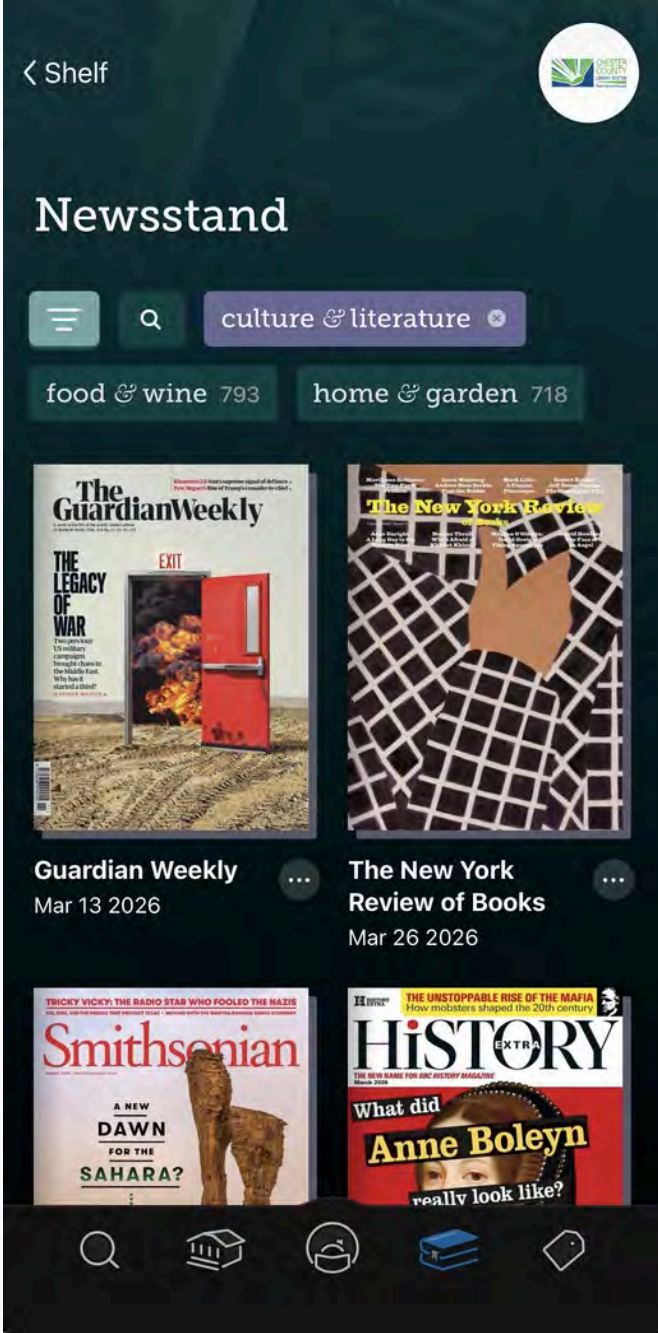
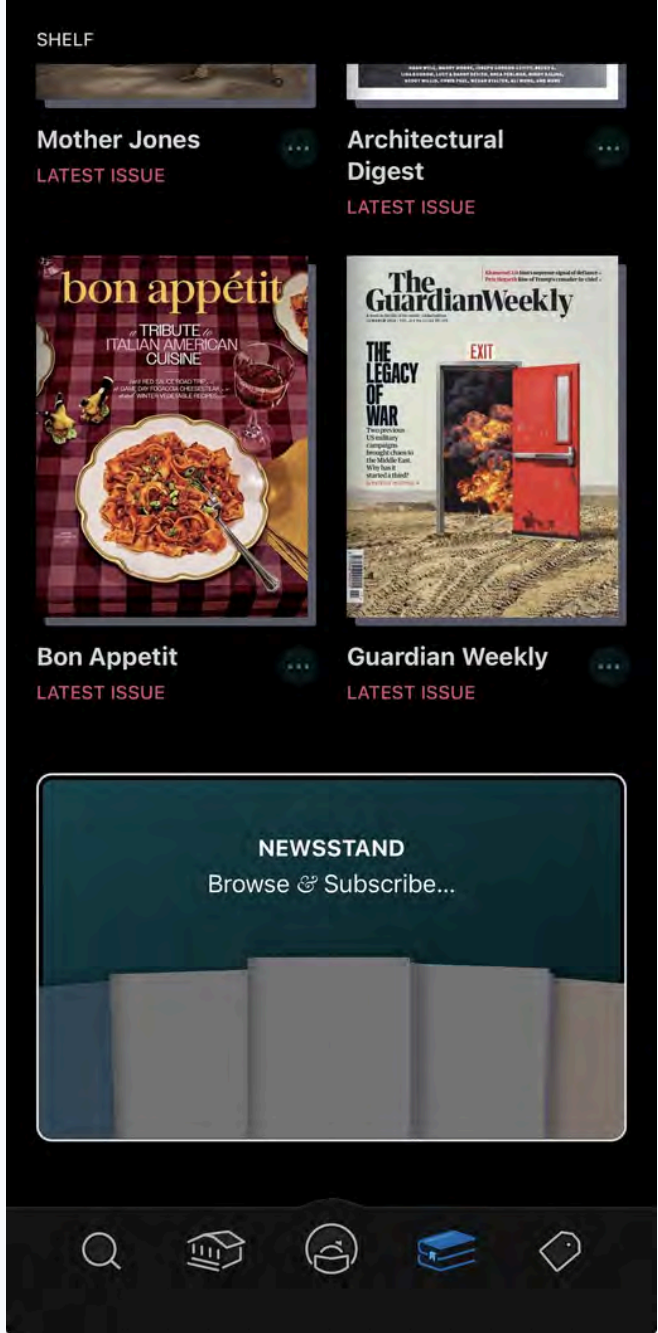
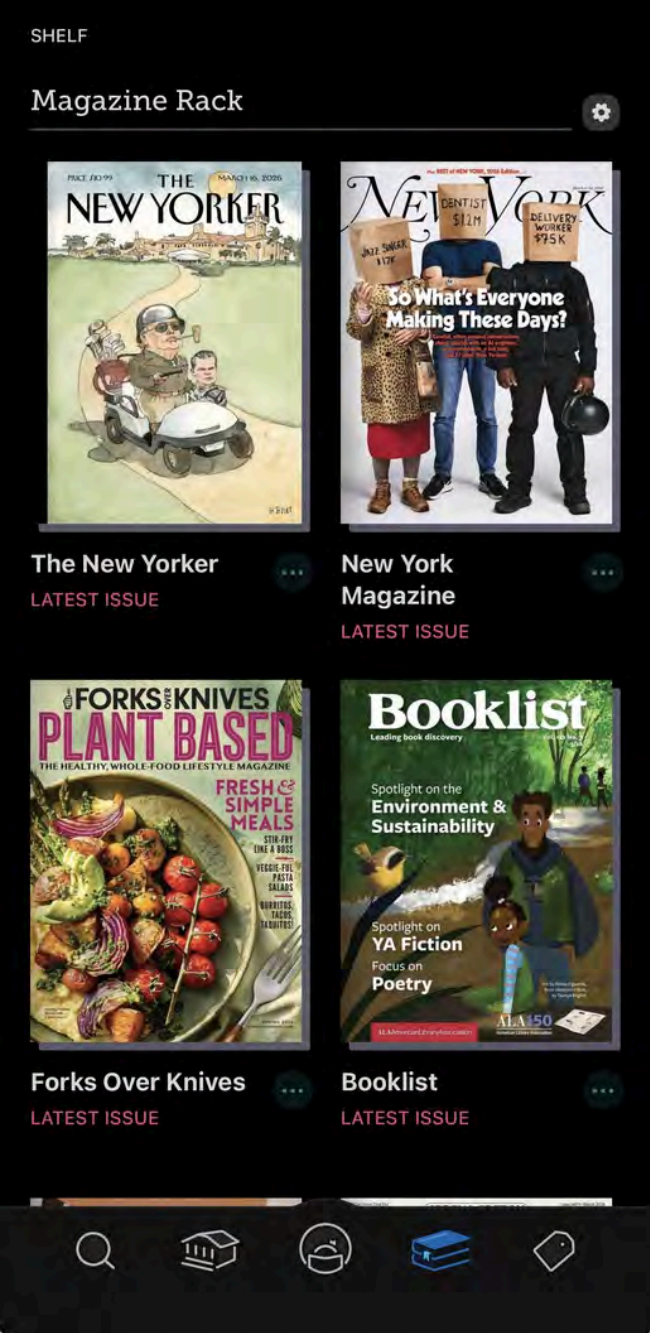


COMPARISON: OVERDRIVE MAGAZINES & FLIPSTER

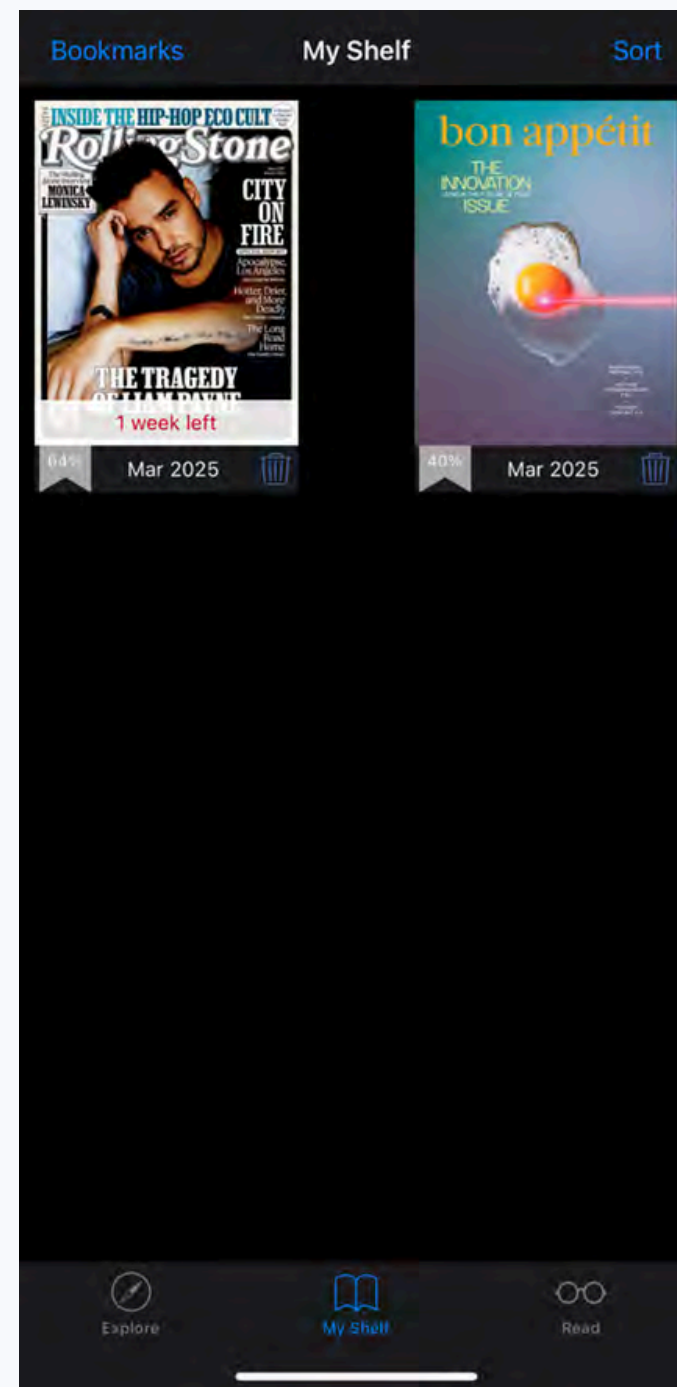
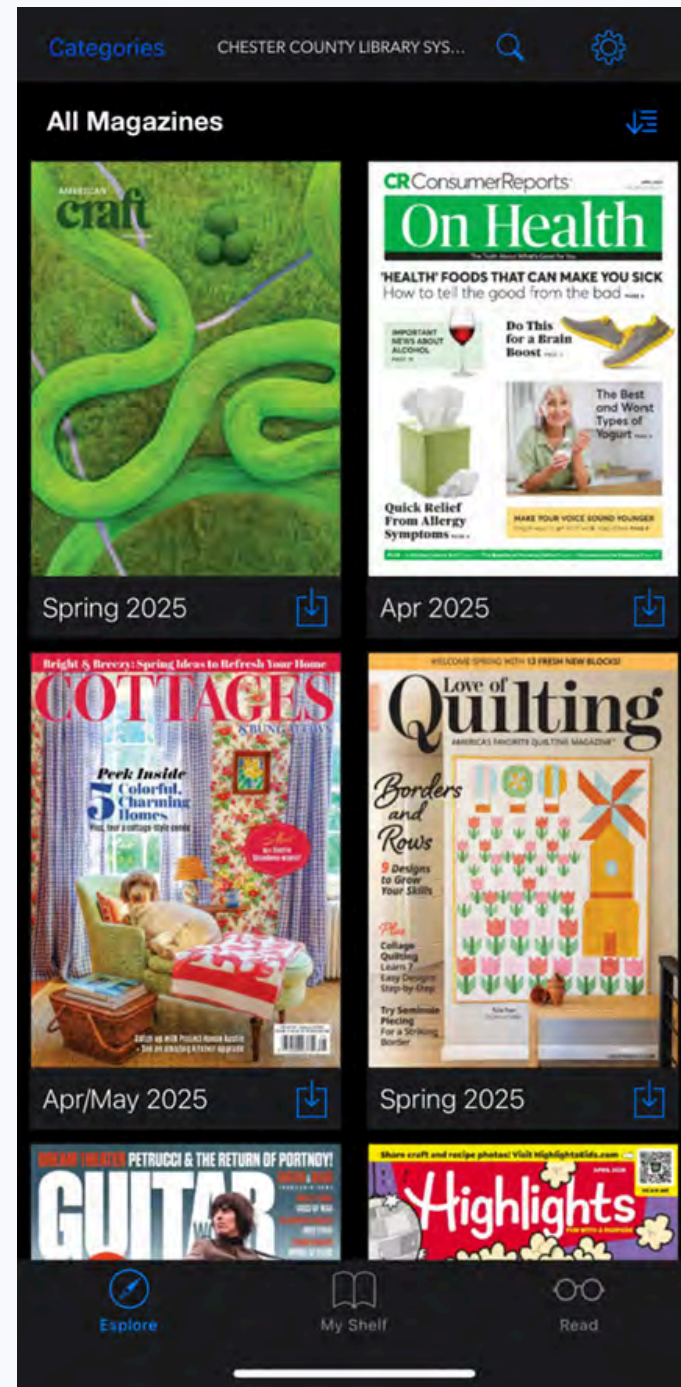
- **Mobile Interface**
- **Browsing**
- **Borrowing Current and Back Issues**
- **Page View/ Article View**



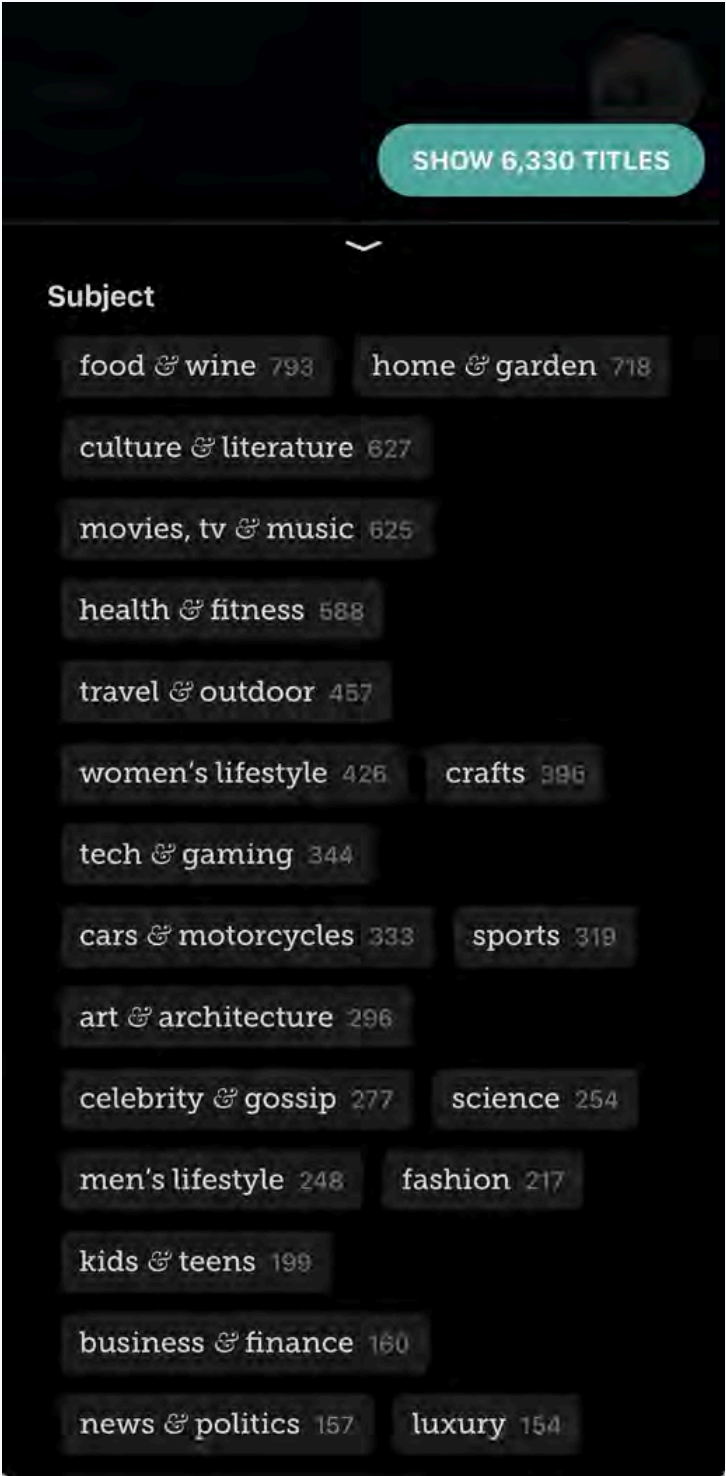
OVERDRIVE MAGAZINES: LIBBY APP



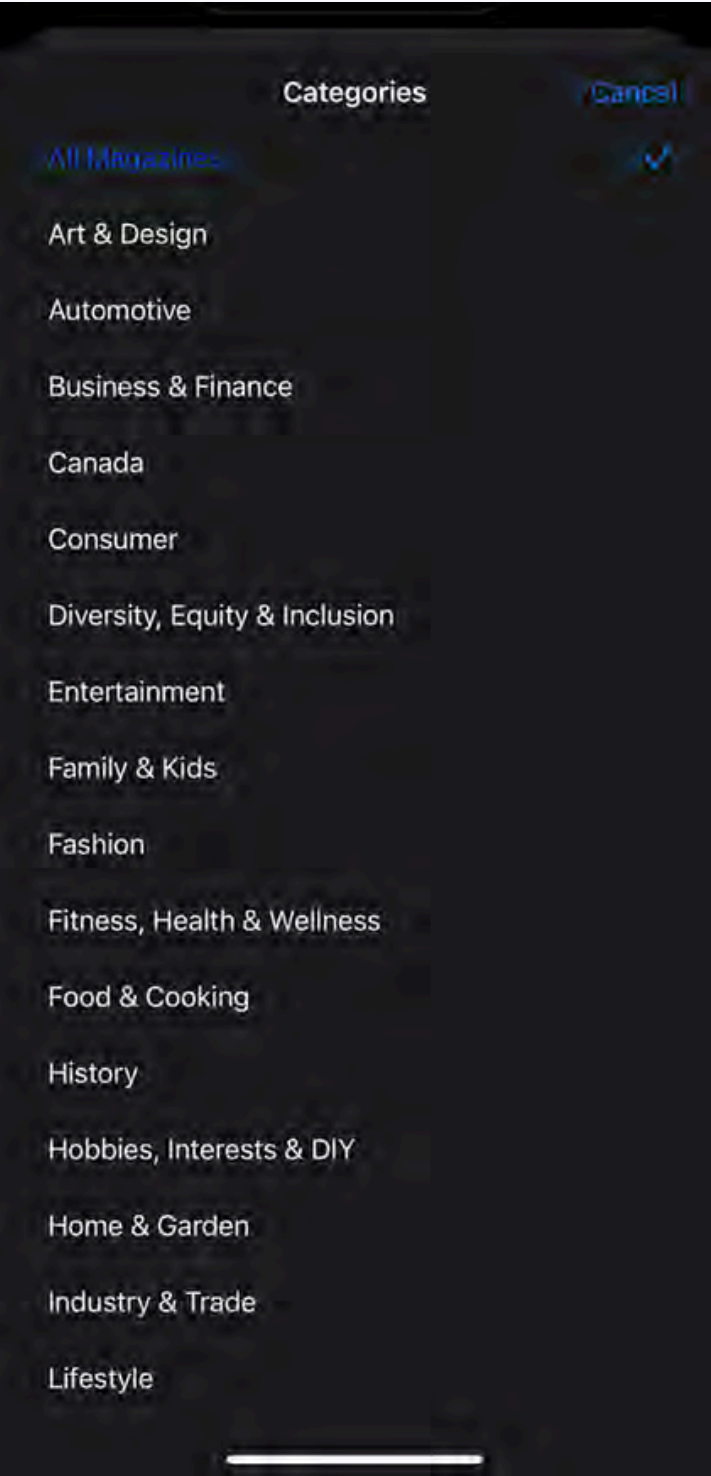
FLIPSTER: APP



OVERDRIVE MAGAZINES

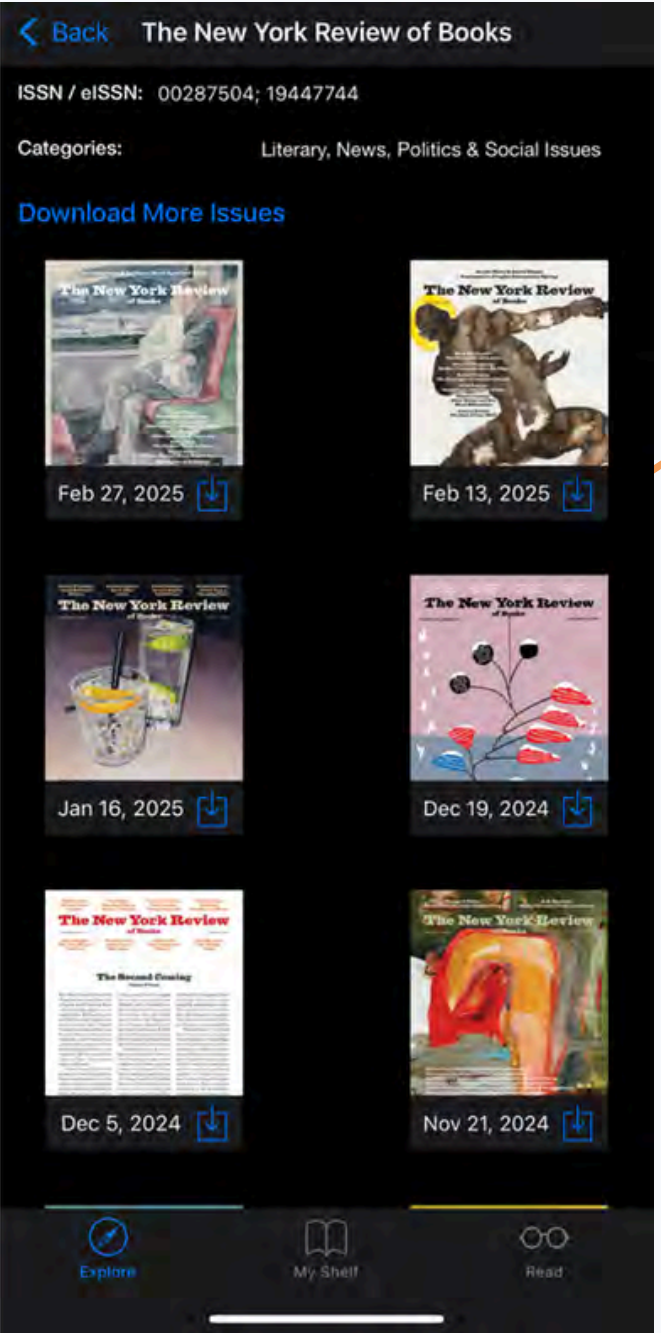
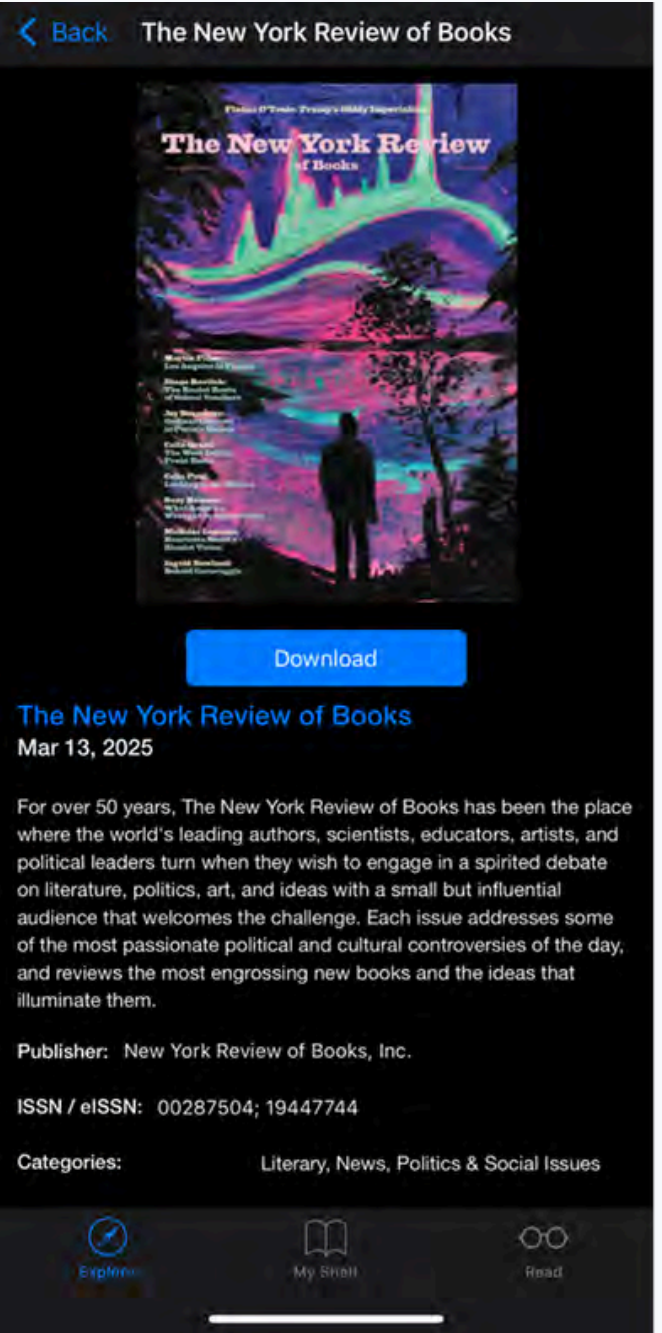
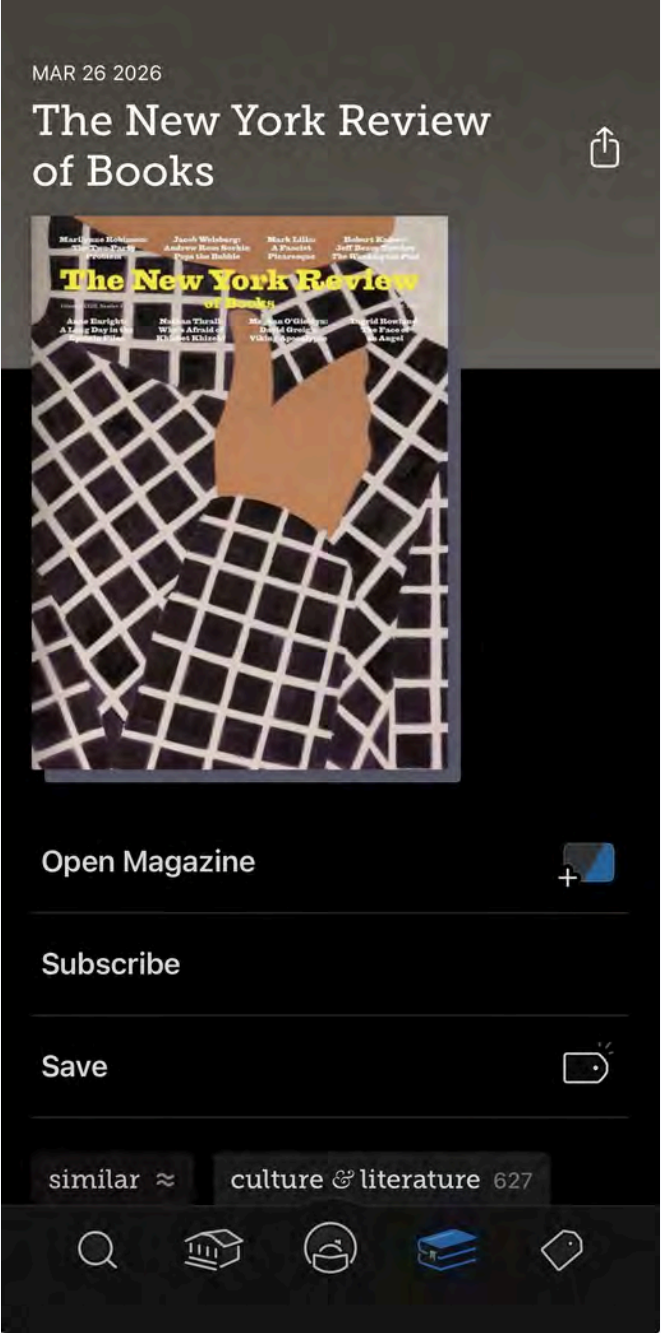


FLIPSTER



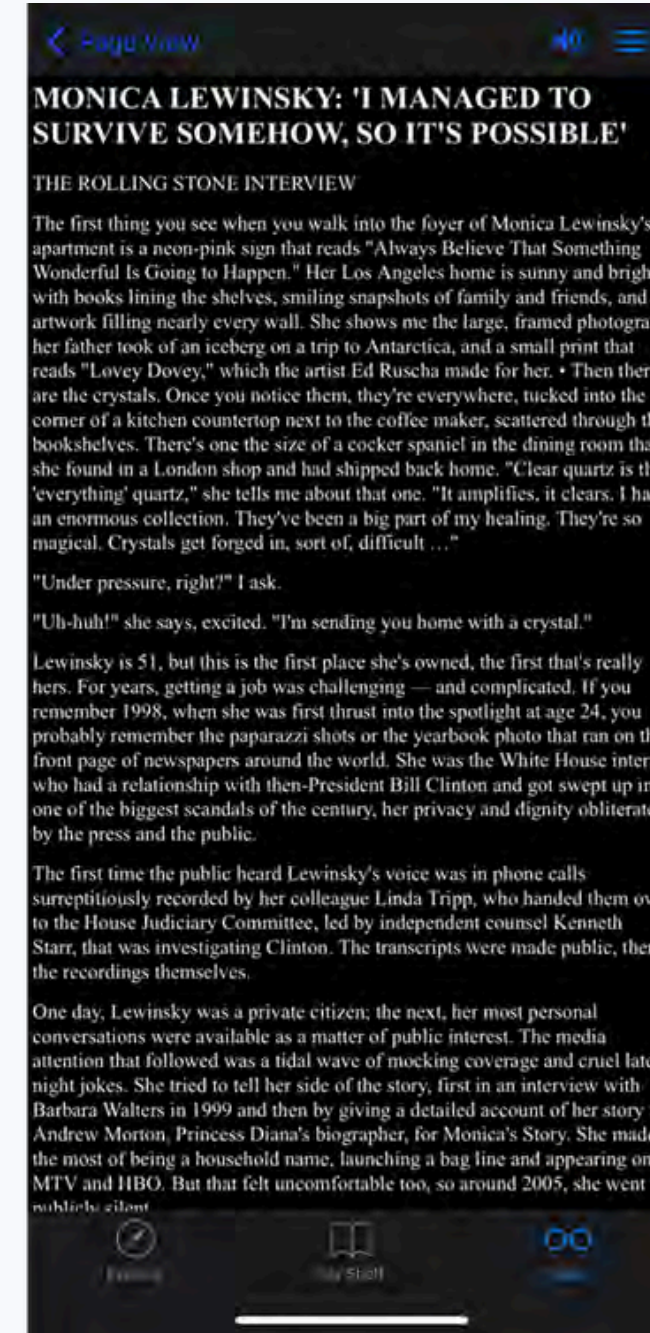
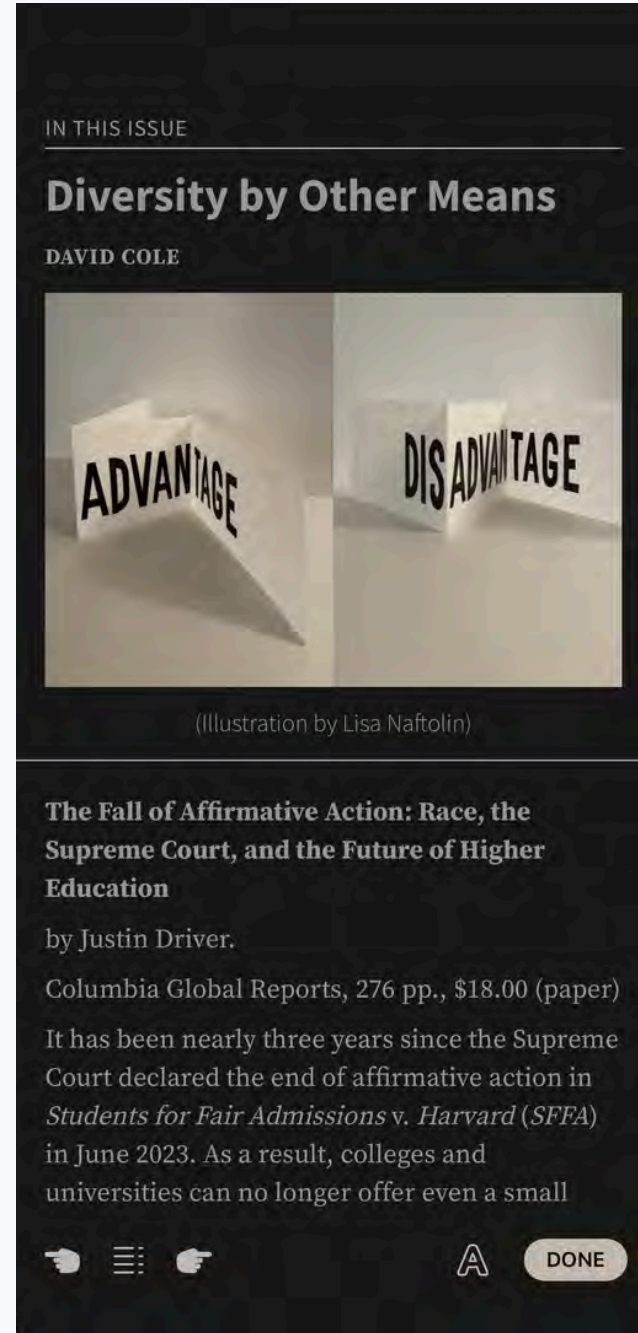
OVERDRIVE MAGAZINES

FLIPSTER



OVERDRIVE MAGAZINES

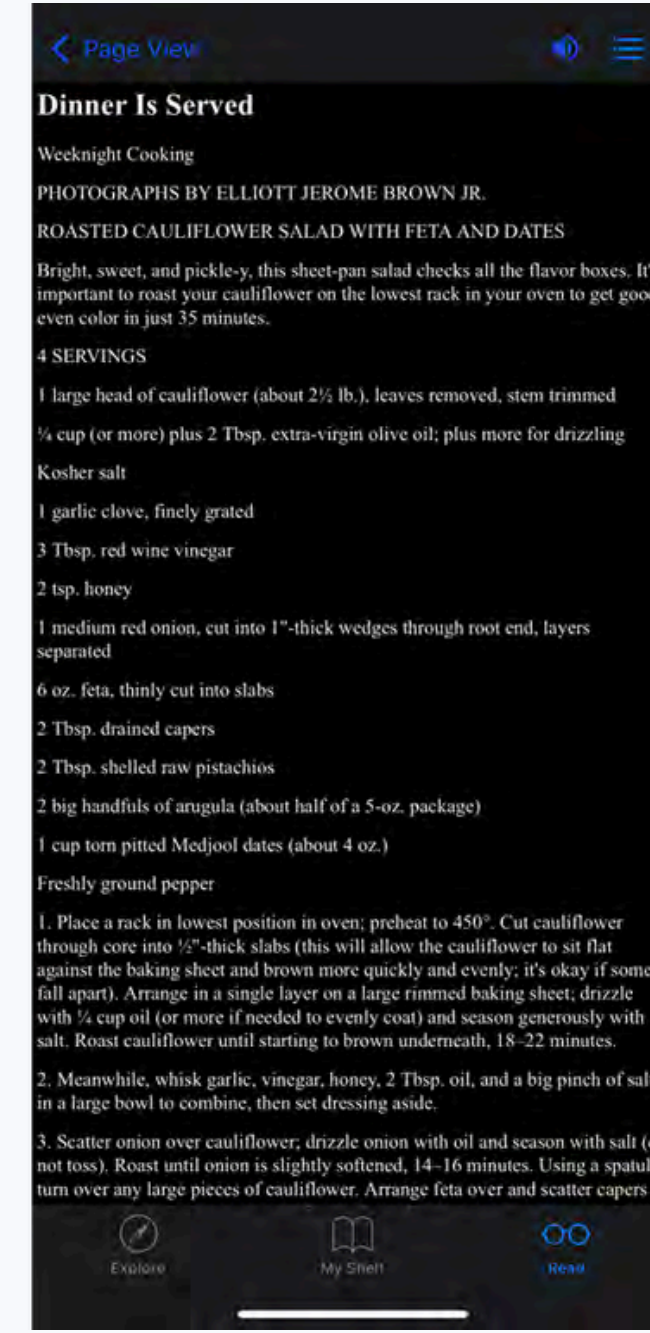
FLIPSTER



OVERDRIVE MAGAZINES

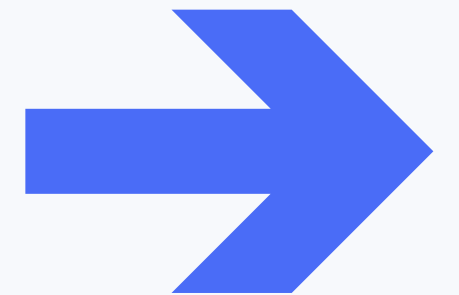


FLIPSTER



COMPARISON: OVERDRIVE MAGAZINES & FLIPSTER

- **Title Comparisons**
- **Flipster by the Numbers**
- **OverDrive Magazines by the Numbers**
- **Pricing**



OVERDRIVE MAGAZINES VS. FLIPSTER TITLE COMPARISON

- **6,330 titles in OverDrive Magazines**
 - **180 available titles in Flipster, which included titles that we no longer subscribed to (130 active subscriptions)**
- 

OVERDRIVE MAGAZINES VS. FLIPSTER TITLE COMPARISON

- **We retained 111 of the Flipster titles in OverDrive**
 - **Additionally, 12 of the Flipster titles are available as special editions, but not the regular edition**
 - **5 titles are international editions, but not the US editions**
- **25 of the “lost” titles are available in print in CCLS collections**

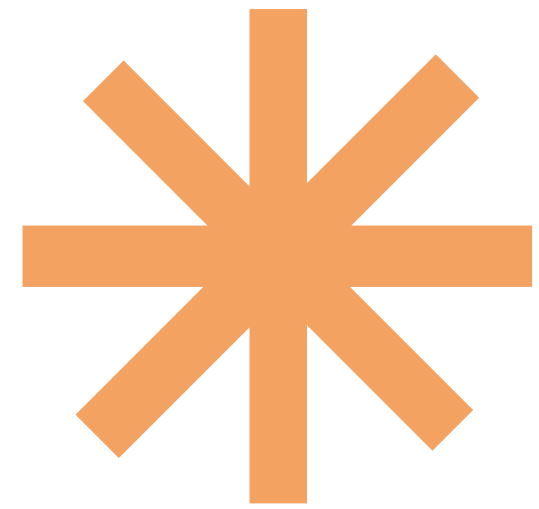


OVERDRIVE MAGAZINES VS. FLIPSTER TITLE COMPARISON

- **The Atlantic**
 - **Similar titles in OverDrive: The New Yorker, The Guardian Weekly, Harper's, Mother Jones**
- **Consumer Reports Buying Guide**
 - **Not many similar titles do all that Consumer Reports does, but most CCLS libraries have it in print and our New York Times subscription gives access to Wirecutter**
- **People (special editions available)**
 - **Similar titles in OverDrive: US Weekly, OK! Magazine, Star Magazine**
- **TIME (special editions available)**
 - **Similar titles in OverDrive: The Week, Newsweek**



OVERDRIVE MAGAZINES: AUDIENCE BREAKDOWN



Audience	# of Titles
Juvenile	199
Highlighted Titles: The Week Junior, Sports Illustrated Kids, Highlights for Children, National Geographic Kids, National Geographic Little Kids, Time Kids, Science Illustrated	
General Adult	6,120
Highlighted Titles: New Yorker, US Weekly, Paris Review, Cook's Illustrated, HGTV Magazine, Woman's World, Good Housekeeping, Food Network Magazine, The Week, Reader's Digest, Prevention, National Geographic, Kiplinger Personal Finance, Family Handyman, OK! Magazine, Star Magazine, The New York Review of Books, Wired, Country Living, Bon Appetit, Newsweek, Architectural Digest	
Mature Adult	11
Highlighted Titles: FHM, Maxim, High Times	

OVERDRIVE MAGAZINES: LANGUAGE BREAKDOWN



Language	Number of Titles	Language	Number of Titles	Language	Number of Titles
English	4874	Hindi	11	Marathi	2
Spanish; Castilian	277	Korean	10	Polish	2
Portuguese	231	Dutch; Flemish	8	Telegu	2
French	182	Welsh	5	Czech	1
Japanese	169	Gujarati	4	Gaelic; Scottish Gaelic	1
German	167	Russian	4	Galician	1
Italian	164	Tamil	3	Indonesian	1
Chinese	79	Turkish	3	Irish	1
Afrikaans	65	Vietnamese	3	Norwegian	1
Swedish	31	Kannada	2	Thai	1
Danish	23	Malayalam	2		

OVERDRIVE MAGAZINES: SUBJECT BREAKDOWN



Subjects	# of Titles	Subjects	# of Titles
Food & Wine	793	Science	254
Home & Garden	718	Fashion	217
Movies, TV & Music	625	Kids & Teens	199
Culture & Literature	627	Business & Finance	160
Health & Fitness	588	News & Politics	157
Travel & Outdoor	457	Family & Parenting	153
Women's Lifestyle	426	Luxury	154
Crafts	396	Hunting & Fishing	82
Cars & Motorcycles	333	Photography	89
Tech & Gaming	344	Boating & Aviation	69
Sports	319	Comics & Manga	47
Art & Architecture	296	Adult	11
Celebrity & Gossip	277	Lifestyle	4
Men's Lifestyle	248	Art	1

FLIPSTER BY THE NUMBERS (2024)



- **130 active subscriptions**
- **54,855 “circs” of issues of active subscriptions**
- **Total cost \$43,056.54 includes the Platform Fee, which is 5% of the subscription cost**
 - **Content: \$41,006.23**
 - **Platform fee: \$2,050.31**
 - **CCA (was DCA) Subscriptions: \$13,581.33**
 - **Member Library subscriptions: \$29,475.21**

FLIPSTER BY THE NUMBERS (2024)



- **130 active subscriptions, costing \$43,056.54**
 - **74 titles with a cost per circ (CPC) of under \$1**
 - **26 titles with a \$1-2 CPC**
 - **30 titles \$2+ CPC**
- **Unable to provide “unique user” or “use by home library” stats.**

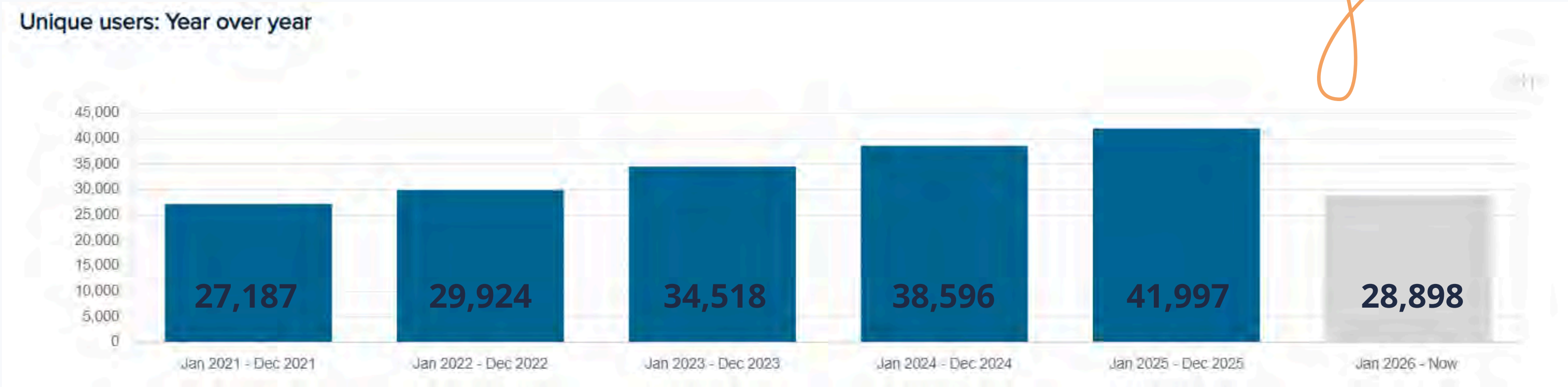
OVERDRIVE MAGAZINES BY THE NUMBERS

- **CCLS Checkouts (since inception)**
 - **144,501 total**
 - **4,164 LOTE titles**
- **CCL + HHB Checkouts (since inception)**
 - **52,379 total**
 - **1,719 LOTE titles**



OVERDRIVE MAGAZINES BY THE NUMBERS

- OverDrive Unique Users



OVERDRIVE MAGAZINES BY THE NUMBERS

- **\$25,000 platform fee annually**
 - **\$0.17 per circ across CCLS**
 - **\$0.48 per circ for CCL/HHB**
- **Currently being paid for by CCA**



HOW TO ACCESS: DEMO

- Libby
- chester.overdrive.com



QUESTIONS

Jamie Claxton

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610.344.5976

Stephanie Sharon-Missanelli

ssharon@ccls.org

610.344.5660



OverDrive Magazines Board Presentation



April 14, 2026

TO: William F. Connor, President, Board of Trustees
FROM: Jenna Persick, Director, Chester County Library
RE: Chester County Library Director's Report

Director's Notes

- The Friends of the Chester County Library had a successful book sale last week. It was incredibly busy on Friday night.
- Staff have been attending municipal meetings to present proclamations for National Library Week.
- Joe Sherwood, Andy Dinniman, and Carol Oksala (longtime Technical Service volunteer) attended the Commissioners' meeting on April 8 for National Library Week.
- We have been given permission to post four more of our open positions (PT library assistants in Circulation, Multimedia, and Youth Services; and a FT librarian in Technical Services).
- All performance reviews were completed by the deadline.
- Building Updates
 - Peter installed new air filters on all of CCL's rooftop units.
 - Peter, Joe, and I met with Facilities staff and a vendor at CCL to discuss the HVAC controls project; Peter, Joe, and Carey met with them at HHB as well.
 - Working with Facilities to fix one of the doors to the Story Time room.

Departmental Reports

Circulation Department (Nancy Sapone)

- March 2026 statistics increased compared to February 2026, which are in line with the previous year. The door counts increased by 17.5%; checkouts increased by 8%, and new library applications went up 18%.
- Circulation library assistants have been assisting computer services with processing online library cards; 83 were processed in March.

Jacobs Technology Center (JTC) (Sara Lim Harden)

- Makerspace Statistics: Open Hours – 43; Total Visits - 36
 - Usage: 3d Printer – 13; ES Generator: 5; Parts Carts – 5; Vacuform – 1; Tours – 25
- Programming:
 - March 3: Introduction to Internet Security – Volunteer Mike Sheldon
 - March 17: Craft Workshop: Easter Box Card – Volunteer Jean Montgomery
 - March 24: One-on-One ScanNCut - Volunteer Jean Montgomery
 - Introduction to Artificial Intelligence - Volunteer Mike Sheldon

Multimedia (Stephanie Sharon-Missanelli)

- Stephanie and Carey (HHB) will be meeting in the coming months to begin the process of implementing HHB's Library of Things collection.

- Department displays for the remainder of the year are being planned based on the Program Committee and DEI Committee calendars.
- All staff are working on collection maintenance projects for both physical and digital collections.

Reference (Melissa Kohl)

- The first month of our Passport Service was a success! Our ten agents processed a total of 53 passports in pairs while being audited by the Department of State. Our auditing period has ended as of April 8th and only one very minor error involving a staple was made, which is remarkably good news! During March, all appointments were booked by the public. Most appointments were kept, some were canceled the day-of, and there were a few no-shows. Some appointments had to be rescheduled.
- Melissa Straka presented a proclamation in recognition of National Library Week at West Whiteland Board of Supervisors' Meeting on Wednesday, April 8th.
- In the first quarter of 2026, the libraries' online Philadelphia Inquirer subscription was used 6,346 times and Mango Languages was used 2,985 times. The news resources are seeing an increase in use and interest by the public. Our language learning resource is on track with previous years' usage.

PR/Graphics/Adult Programming (Niki Kolb)

- **CCLS**
 - For the month of March, we completed 127 graphic work orders and 27,867 copies
 - Published toolkit for National Library Week (April 19-25 – Find Your Joy!), including press release social media graphics and posts, bookmarks and posters
 - Worked on edits for CC250 booklet and placed sticker order for system
 - Attended and wrote press release for National Library Week Proclamation reading for County Commissioners.
 - Managing typesetting, layout and edits for the 2025 Impact Report, coordinating content with Library Directors.
 - Working on template for quarterly one-pager to Commissioners for CCLS stats to help with funding for member libraries as part of Institutional Advancement Committee.
- **CCL**
 - Promoted Comics Plus and Kanopy Family Friendly Plus Packs
 - Worked on promoting Friends of Chester County Library Spring Book Sale
 - Developing the CC250 Bell design and accompanying description.
 - Working with West Whiteland Township on posters for the Exton Park Community Day and the Summer Concert Series (in-kind donation of printing and design work).
 - Adult Programming highlights:
 - Chair Yoga sessions began on Wednesday mornings and have been very popular, with plans to continue through May and resume in September.
 - The “Liberty Tea” program for the Chester County 250 Celebration was a great success, teaching patrons about growing herbs for faux teas, Williamsburg weaving, and traditional dancing.
 - The Irish music concert featuring the O’Rourke Family Band drew a large and enthusiastic audience who enjoyed learning the history behind familiar Irish songs and singing along.
 - Transition Planning: Pam worked on organizing her work and prepared to hand over the position to the next person with as much clarity as possible.

Technical Services (Laura Salvucci)

- Catalogers are continuing to work through a high volume of materials.
- In March, catalogers created 1,116 bibliographic records and 1,341 item records for CCL and HHB.

Volunteers (Ronna Dewey)

- Hiring for the Teen Summer Volunteer Program is under way. We have received approximately 75 total applications for about 20 positions.
- Friends of Chester County Library Book Sale was held on April 10-12, 2026. It was another very successful sale, and we thank the Friends for their hard work and their commitment to supporting the library.
- Spring Volunteer Appreciation Luncheon on April 23, 2026, at Bonefish Grill in Exton. We expect about 65 attendees.

Youth Services (April Nickel)

- Summer Learning Program schedule is being edited and prepared for printing. Three performers have been booked.
- Child and Adult Yoga is scheduled for May 15.
- The John, Paul, George, and Ben program from the Chester County History Center is scheduled for the Homeschool Exploratorium on March 7, and Summer Learning on June 15.

Department Personnel

New Hires

Retirements

- Debbie Alati – Finance (5/2)

Vacancies

- **JTC/Makerspace** – 1 PT Library Assistant
- **Circulation** – 1 PT Library Assistant, 1 PT Library Page
- **Youth Services** – 1 PT Library Assistant, 1 PT Library Page
- **Multimedia** – 1 PT Library Assistant
- **Van Driver** – 1 PT Van Driver (offer made and accepted; awaiting background clearances)
- **Administration** – Development Coordinator
- **Technical Services** – Librarian III Catalog Librarian
- **PR/Graphics** -- Program Coordinator

Committee Reports

America 250 (April Nickel) – April attended the CCCF 250 meeting on March 23. Four new patches for Summer Learning have been received and will be sent to member libraries as per their orders. CCL YS has scheduled the following programming to celebrate CC250: Performers from the American Historical Theater, playing Betsy Ross and Ned Hector; Two of a Kind for a historical/patriotic music event. Notes and all support materials including Chester County Heritage Tourism Plan are housed in Global (formally Y drive) > Youth Services> America 250 Chester County CCLS.

Booked and Busy Committee (Emily Cackowski) – The XYZ Connect Committee is now the Booked and Busy Committee and is committed to providing programming to a broader adult audience and promote reading/literacy, making/crafting, and games/creative play. Recent programming included “Make Your Own

Felted Wool Birds' Nest" on March 12. April programming includes "Make Your Own Flower Crown" on April 18 at CCL, and Spring Puzzle Swap on April 25 at HHB. The third annual Tie Dye Pride Party, which will be held on Saturday, June 13 at CCL.

CCL/HHB DEI Committee (Mikaila Strano) - The DEI committee met on 3/24 to follow up with ongoing and potential initiatives for 2026. Claire Michelle has stepped down as co-chair, and we are now looking for another member to fill that gap. The group is excited to investigate potential celebrations or recognitions that we can provide programming or passive programming throughout the year; the group will reference the programming committee's schedule to find gaps where they might contribute.

IRP Committee (Sara Lim Harden) – In March, the committee completed quarterly walkie-talkie and panic button tests, attended a PIC meeting, and replenished emergency go tub supplies.

Meetings and Trainings Attended

- 3/18 Afternoon Book Group
- 3/19 General Staff Meetings (9 am and 3 pm)
- 3/20 HHB Morning meeting
- 3/24 CCL/HHB DEI committee meeting
- 3/25 Public Services meeting
- 3/27 Incident Tracker Overview meeting with Belen Martinez-Gomez (CO)
- 3/30 Evening Book Group
- 3/31 CCL Trust Board meeting
- 4/1 Webinar on LibCal accessibility
- 4/2 Webinar of PDF accessibility
- 4/7 Friends of CCL Board meeting
- 4/8 CCL HVAC meeting
- 4/10 In-place Sheltering Drills at both libraries
Friends of CCL Booksale (4/10- - 4/12)
- 4/14 DLM (Honey Brook Community Library)
- 4/15 Afternoon Book Group
- 4/16 General Staff Meetings (9 am and 3 pm)
Webinar on AI in the workplace
- 4/20 HHB Morning Meeting
West Vincent Board of Supervisors meeting for National Library Week proclamation
- 4/21 CCLS/CCL Board meetings (Spring City)
Landscaping meeting for native plant gardens (Trust grant in honor of Richard Hankin)



April 14, 2026

TO: Board of Trustees, Chester County Library and District Center
FROM: Carey Bresler, Henrietta Hankin Branch Manager
RE: Report on the Henrietta Hankin Branch

Branch Manager's Notes

- Chester Springs Library continues to use our Annex Room A as their "satellite" library.
- Applications are currently being reviewed for the Librarian II opening in Youth Services.
- Library staff will once again recognize National Library Week (April 20-24) by coordinating the colors of our clothing each weekday.

Departmental Reports

Building Updates (Peter Greulich, Facilities Manager)

- Diversified Refrigeration replaced a bearing in Hankin's Rooftop Unit 2, above the Children's Room. The unit is now operating properly.
- All rooftop units at Hankin now have new drive belts of a type recommended by a technician from Diversified Refrigeration.

Circulation (Carey Bresler, Branch Manager)

- Interviews for the FT Librarian Assistant opening are being conducted, and we hope to be able to make a decision shortly.
- Our Book Locker continues to be used regularly and is filled most days of the week.
- On April 18th, we will be holding our 2nd Sustainable Clothing Swap and have been receiving a fair amount of clothing donations.

Makerspace (Tom Lally, Makerspace Staff)

- Maker Monday programs in March included Beaded Necklaces and Bracelets (6 attendees), Handprint Leprechauns (2 attendees), Popsicle Stick Bookmarks (15 attendees), and Paper Plate Rainbows (8 attendees).
- The Makerspace monthly project was Personalized Piggy Banks (11 attendees).
- In March, the Makerspace had 22 appointments.
- The One-on-One Sewing Tutorials with our volunteer, Loraine, are all booked for April.
- Dungeons and Dragons with our volunteer, Cody, will be run again on April 11th and is already fully registered.
- In April, our monthly craft will Personalized Garden Pots using our Cricut.

Reference (Carey Bresler, Branch Manager)

- In March, we had 32 in person programs, 9 hybrid or virtual programs, and 9 passive programs.
- The AARP Tax Assistance Program wrapped up on April 10th. Appointments were fully booked throughout the weeks they were here.

- We offered our first Chesco 250 Program, The Declaration of Independence and the American Dream on March 23rd and it was well attended with 16 participants. At the event, Professor Rogers M. Smith presented on the tensions within the Declaration, the many roles it has played in American history, and what it might mean to take the Declaration as central to American national identity today.

Youth Services (Karen Clickener-Ousey, Youth Services Lead)

- In March, the Youth Services staff planned and conducted 35 in-person programs including story times, STEAM programs, Intro to Lit (grades 9-12), Nature's Little Explorers, and Makin' Music.
- A total of 772 people took part in passive programs (I Spy, Scavenger Hunt, Let's Play, Duplo Play and Wee Play). A total of 55 Take-and-Make crafts were distributed.
- Over 160 butterflies and eggs were decorated by kids for spring fling wall art.
- The Youth Services staff is concurrently planning WVES school visits for May, America 250 programs for July, and Unearth a Story Summer Programs.

Department Personnel

Vacancies

- Customer Service – 1 FT Library Assistant
- Youth Services – 1 FT Librarian II

Meetings & Trainings Attended

- 4/3 Hot Spot Evaluation Meeting
- 4/6 Library Assistant Interview
- 4/9 Library Assistant Interview
- 4/13 Library Assistant interview
- 4/14 DLM at Honey Brook Library
- 4/14 Upper Uwchlan Township Meeting
- 4/15 Voter Services Refresh Training
- 4/16 General Staff Meeting
- 4/16 Library Assistant Interview
- 4/16 West Brandywine Township Meeting
- 4/20 Hankin Staff Meeting
- 4/21 CCL/CCLS Board Meeting
- 4/22 Management Meeting
- 4/23 Volunteer Luncheon
- 4/27 Hankin Friends Meeting
- 4/28 Community Engagement Committee



April 14, 2026

TO: CCL Board of Directors
FROM: Devon Dadoly, Administrative Assistant
RE: Development Director Report

CCL Trust

- **Annual Appeal** - As of April 14, 2026, the 2026 Annual Appeal has raised \$41,989, which is about 84% of the way to its goal of \$50,000.
- The next CCL Trust Board Meeting is scheduled for Tuesday, June 23, 2026, at 9:30AM.
- The 2025 Trust Audit draft is scheduled to be received by April 15.

Development Director Vacancy

- The position is posted and applications have been submitted.
- Second interviews for candidates are being scheduled.

CCL/HH Checkouts

Month	2019	2023	2024	2025	2026	2019 Cumulative Total	2023 Cumulative Total	2024 Cumulative Total	2025 Cumulative Total	2026 Cumulative Total
Jan	135,903	128,197	132,104	128,345	130,685	135,903	126,295	132,104	128,345	130,685
Feb	128,133	120,950	127,064	122,037	120,761	264,036	247,245	259,168	250,382	251,446
Mar	140,394	135,879	137,074	134,398	133,973	404,430	383,124	396,242	384,780	385,419
Apr	129,971	122,582	127,656	125,790		534,401	505,706	520,898	510,570	
May	127,542	119,361	122,951	129,290		661,943	625,067	646,291	639,860	
Jun	150,131	138,218	136,571	142,854		812,074	763,285	783,420	782,714	
Jul	166,437	146,422	150,805	152,609		978,511	909,707	934,225	935,323	
Aug	151,069	143,907	141,102	141,975		1,129,580	1,053,614	1,075,327	1,077,298	
Sept	130,366	127,126	123,223	126,751		1,259,946	1,180,740	1,198,550	1,204,049	
Oct	130,960	121,085	119,497	124,573		1,390,906	1,301,825	1,318,047	1,328,622	
Nov	122,859	119,507	117,368	120,354		1,513,765	1,421,332	1,435,415	1,448,976	
Dec	118,069	116,365	116,958	115,915		1,631,834	1,538,509	1,552,373	1,564,891	
Total	1,631,834	1,539,599	1,552,373	1,564,891	385,419					

Rotating Reads Checkout (CCL & HHB)

Month	2023 CCL	2024 CCL	2025 CCL	2026 CCL	2023 HHB	2024 HHB	2025 HHB	2026 HHB	2023 Total (CCL + HHB)	2024 Total (CCL + HHB)	2025 Total (CCL+HHB)	2026 Total (CCL+HHB)
Jan	234	261	224	197	191	200	188	151	425	461	412	348
Feb	230	236	182	177	176	185	190	157	406	421	372	334
Mar	250	242	220	173	213	189	217	131	463	431	437	304
Apr	239	208	245		212	191	194		451	399	439	
May	256	238	274		204	221	207		460	459	481	
Jun	262	238	303		213	218	245		475	456	548	
Jul	271	238	348		222	267	270		493	505	618	
Aug	267	251	311		239	181	234		506	432	545	
Sept	235	218	269		176	170	240		411	388	509	
Oct	226	211	254		172	177	194		398	388	448	
Nov	208	206	205		177	166	153		385	372	358	
Dec	206	231	188		170	174	164		376	405	352	
Total	2,884	2,778	3,023	547	2,365	2,339	2,496	439	5,249	5,117	5,519	986

Mail Order Delivery (MOD)

Month	2023 Mailed to Individuals	2024 Mailed to Individuals	2025 Mailed to Individuals	2026 Mailed to Individuals	2023 Older Adult Facilities	2024 Older Adult Facilities	2025 Older Adult Facilities	2026 Older Adult Facilities	2023 MOD Total	2024 MOD Total	2025 MOD Total	2026 MOD Total
Jan	121	110	113	74	134	145	139	138	255	255	252	212
Feb	111	113	111	75	148	138	124	180	259	251	235	255
Mar	110	120	111	69	144	134	126	153	254	254	237	222
Apr	114	120	82		145	145	102		259	265	184	
May	112	122	88		146	132	177		258	254	265	
Jun	113	129	111		160	131	140		273	260	251	
Jul	111	130	107		189	129	139		300	259	246	
Aug	115	123	101		137	127	151		252	250	252	
Sept	110	113	38		152	134	196		262	247	234	
Oct	112	115	89		137	160	129		249	275	218	
Nov	110	105	64		140	136	35		250	241	99	
Dec	108	110	66		104	135	139		212	245	205	
Total	1,347	1,410	1,081	218	1,736	1,646	1,597	471	3,083	3,056	2,678	689

CCL Door Count

Month	2023	2024	2025	2026	2023	2024	2025	2026
					Cumulative Total	Cumulative Total	Cumulative Total	Cumulative Total
Jan	19,283	21,691	23,273	22,070	19,283	21,691	23,273	22,070
Feb	20,123	23,704	23,123	21,988	39,406	45,395	46,396	44,058
Mar	23,656	25,463	26,674	25,852	63,062	70,858	73,070	69,910
Apr	20,829	26,130	25,951		83,891	96,988	99,021	
May	20,281	23,476	24,352		104,172	120,464	123,373	
Jun	24,960	27,447	28,949		129,132	147,911	152,322	
Jul	28,771	32,077	31,853		157,903	179,988	184,157	
Aug	27,152	28,963	28,268		185,055	208,951	212,443	
Sept	23,180	23,294	23,997		208,235	232,245	236,440	
Oct	23,307	24,413	24,628		231,542	256,658	261,068	
Nov	21,162	22,068	22,237		252,704	278,726	283,305	
Dec	20,796	21,629	21,493		273,500	300,418	304,798	
Total	273,500	300,355	304,798	69,910				

HHB Door Count

Month	2023	2024	2025	2026	2023	2024	2025	2026
					Cumulative Total	Cumulative Total	Cumulative Total	Cumulative Total
Jan	7,721	9,261	9,677	9,300	7,721	9,261	9,677	9,300
Feb	7,436	8,991	9,370	8,531	15,157	18,252	19,047	17,831
Mar	8,925	10,201	10,939	10,389	24,082	28,453	29,986	28,220
Apr	7,821	10,217	9,956		31,903	38,670	39,942	
May	7,968	8,941	9,880		39,871	47,611	49,822	
Jun	9,703	9,837	10,896		49,574	57,448	60,718	
Jul	9,976	11,498	12,243		59,550	68,946	72,961	
Aug	10,064	10,387	10,590		69,614	79,333	83,551	
Sept	8,010	8,798	8,083		77,624	88,131	91,634	
Oct	8,861	14,860	9,836		86,485	102,991	101,470	
Nov	8,530	8,748	8,653		95,015	111,739	110,123	
Dec	9,548	9,863	9,490		104,563	121,602	119,613	
Total	104,563	121,602	119,613	28,220				

CCL Meeting Room Statistics

MONTH	2023 # OF HOURS USED (SMALL)	2024 # OF HOURS USED (SMALL)	2025 # OF HOURS USED (SMALL)	2026 # OF HOURS USED (SMALL)	2023 # OF RESERVATIONS (SMALL)	2024 # OF RESERVATIONS (SMALL)	2025 # OF RESERVATIONS (SMALL)	2026 # OF RESERVATIONS (SMALL)	2023 # OF HOURS USED (PUBLIC)	2024 # OF HOURS USED (PUBLIC)	2025 # OF HOURS USED (PUBLIC)	2026 # OF HOURS USED (PUBLIC)	2023 # OF RESERVATIONS (PUBLIC)	2024 # OF RESERVATIONS (PUBLIC)	2025 # OF RESERVATIONS (PUBLIC)	2026 # OF RESERVATIONS (PUBLIC)
Jan	259.75	390	418	567	140	201	218	291	108.75	136	171	228	45	64	64	82
Feb	372.25	444	567	739	168	242	277	326	168.75	177	217	229	66	81	79	87
Mar	474	490	667	890	224	257	327	380	214.5	198	263	269	88	90	87	98
Apr	366.25	456	709		192	255	344		360.25	341	382		71	71	75	
May	443.95	434	678		224	234	318		132.25	146	171		50	65	68	
Jun	361.5	313	622		189	194	280		133.5	165	155		50	62	62	
Jul	193	488	732		350	268	316		53	190	179		139	68	62	
Aug	443	419	374		226	234	148		121	147	172		50	47	64	
Sept	402	427	686		215	220	321		230	249	244		84	69	70	
Oct	410	446	666		221	236	337		346	329	334		81	77	70	
Nov	410	388	575		223	200	294		173	134	176		64	56	68	
Dec	344	205	560		197	103	268		522	153	223		249	61	70	
Total	4,480	4,900	7,254	2,196	2,569	2,644	3,448	997	2,563	2,365	2,687	726	1,037	811	839	267

HHB Meeting Room Statistics

MONTH	2023 # OF HOURS USED	2024 # OF HOURS USED	2025 # OF HOURS USED	2026 # OF HOURS USED	2023 # OF RESERVATIONS	2024 # OF RESERVATIONS	2025 # OF RESERVATIONS	2026 # OF RESERVATIONS
Jan	76.5	207	222	219	36	66	61	61
Feb	81	99	138.25	138	34	38	55	46
Mar	78.25	159.3	219	284	34	63	79	91
Apr	84.7	188.5	185.5		40	66	60	
May	88.5	140.87	178.25		39	61	63	
Jun	90.5	112.25	168.25		33	47	62	
Jul	69.75	95.75	192.77		30	32	71	
Aug	128.75	131.5	153.5		41	46	52	
Sept	80.17	91.6	102.75		31	35	38	
Oct	148	188.5	157.25		54	75	51	
Nov	104.25	148.25	185		39	63	65	
Dec	136.5	158.75	172.25		40	65	50	
Total	1,167	1,721	2,075	641	451	657	707	198

Volunteer/Friends Hours

Month	2023 Library Volunteer Hours	2024 Library Volunteer Hours	2025 Library Volunteer Hours	2026 Library Volunteer Hours	2024 Friends Hours (CCL + HHB)	2025 Friends Hours (CCL + HHB)	2026 Friends Hours (CCL + HHB)	2024 Total Volunteer Hours (Vol + Friends)	2025 Total Volunteer Hours (Vol + Friends)	2026 Total Volunteer Hours (Vol + Friends)	2024 # of Active Volunteers	2025 # of Active Volunteers	2026 # of Active Volunteers
Jan	695.75	744.5	579	420	232.75	159	204	1976.25	738	624	116	91	137
Feb	647.50	811.5	498.75	485	220.00	179.50	194	1,031.50	678.25	679	118	92	137
Mar	782.75	776.75	591	603	953.75	136.25	275	2924.5	727.25	877	121	91	134
Apr	742.75	776.75	589.75		308.50	207.00		1,675.00	796.75		111	116	
May	670.50	715.5	544.5		192.5	182.75		1452.5	727.25		129	146	
Jun	849.50	800.25	727.5		180	152.95		1707.75	880.45		133	160	
Jul	967.50	996.75	918.75		228	184		2143.5	1102.75		136	109	
Aug	969.75	831.75	789.5		211.75	154.5		1833	944		132	114	
Sept	682.75	704.5	669.25		237.5	188		1611.25	857.25		126	117	
Oct	778.00	801.75	604		251	245.5		1656.75	849.5		118	112	
Nov	679.75	666	437.5		143.75	216.5		809.75	654		93	112	
Dec	810.00	596	544.5		142.5	171		738.5	715.5		91	134	
Total	9,277	9,222	7,494	1,508	3,302	2,177	673	19,560	9,671	2,180			

**Chester County Library
County Budget Report - Exton Library - Preliminary
Period Ending February 28, 2026**

	2026 Annual Budget	2026 YTD Budget	2026 YTD Actual	2025 YTD Actual	2026 YTD Budget Variance	2026 YTD Budget Variance %	2026 Balance	Percentage Remaining
Personnel Services								
Salaries	3,300,763	507,810	484,010	486,401	23,800	4.7%	2,816,753	85.3%
Wages	978,451	150,531	118,313	125,443	32,218	21.4%	860,138	87.9%
Fringe Benefits	1,327,089	255,209	214,465	242,865	40,744	16.0%	1,112,624	83.8%
Security Provided by the County EMS	20,000	-	-	-	-		20,000	100.0%
Total Personnel Services	5,626,303	913,550	816,788	854,710	96,762	10.6%	4,809,515	85.5%
Library Materials	66,000	16,500	16,500	17,500	-	0.0%	49,500	75.0%
Core Expenditures								
Supplies, Maintenance, and Services	169,480	36,886	25,959	29,003	10,927	29.6%	143,521	84.7%
Insurance	24,640	12,320	12,320	12,155	-	0.0%	12,320	50.0%
Utilities	160,513	24,400	18,597	16,484	5,803	23.8%	141,916	88.4%
Vehicle Expense	49,141	6,946	10,176	7,003	(3,230)	-46.5%	38,965	79.3%
Total Core Expenditures	403,774	80,552	67,051	64,646	13,501	16.8%	336,723	83.4%
Indirect Costs	764,216	127,369	127,370	113,542	-	0.0%	636,846	83.3%
Capital Outlay	-	-	-	-	-	0.0%	-	0.0%
Vehicle Capital	34,685	34,685	34,685	-	-	0.0%	-	0.0%
TOTAL	6,894,978	1,172,656	1,062,394	1,050,398	110,263	9.4%	5,832,584	84.6%

Notes:

Personnel Services:

Fringe Benefits include FICA, Standard Benefits, and Retirement. The YTD budget reflects three January pay periods, while only two pay periods were charged for Standard Benefits and Retirement due to a County payroll decision. The timing difference appears to make the YTD results appear more favorable than the actual run rate.

Supplies, Maintenance, and Services:

Not included - \$3,860 - February snow removal and salting

Utilities:

Not included - \$133 - February library van cell phones
 Not included - \$2,495 - February PECO electric delivery charges
 Not included - \$1,688 - February PECO gas delivery charges
 Not included - January & February WGL Energy electricity supply charges. I've estimated those charges to be \$10,000.
 Not included - February UGI Energy Services gas supply charges. I've estimated those charges to be \$1,000.
 Not included - February VOIP - we are still waiting on the County journal entries.

Vehicle:

The replacement van was delivered in January rather than mid-year as assumed in the budget, which was developed based on County guidance. As a result, higher vehicle costs are being incurred for the full year rather than the half of a year. We will monitor this and may need a budget adjustment later in the year.

Indirect Costs:

These are allocated to cover costs for services performed by various County departments such as DCIS (PeopleSoft), Telecommunications, Treasurer, and Controller's Offices, and Facilities, based on usage or some other reasonable method of allocation.

Vehicle Capital:

The \$32,414 charge reflects the GASB accounting entry to record the full cost of the capital leased vehicle. Since last month, the County has established a corresponding expense budget, so this item no longer results in an over-budget variance.

**Chester County Library
County Budget Report - Hankin Library - Preliminary
Period Ending February 28, 2026**

	2026 Annual Budget	2026 YTD Budget	2026 YTD Actual	2025 YTD Actual	2026 YTD Budget Variance	2026 YTD Budget Variance %	2026 Balance	Percentage Remaining
Personnel Services								
Salaries	520,681	80,105	82,853	77,780	(2,748)	-3.4%	437,828	84.1%
Wages	328,545	50,545	46,503	40,960	4,042	8.0%	282,042	85.8%
Fringe Benefits	242,989	46,729	38,593	42,008	8,136	17.4%	204,396	84.1%
Total Personnel Services	1,092,215	177,379	167,949	160,749	9,429	5.3%	924,266	84.6%
Library Materials	19,000	4,750	4,750	5,000	-	0.0%	14,250	75.0%
Core Expenditures								
Supplies, Maintenance, and Services	124,737	30,102	11,949	24,715	18,153	60.3%	112,788	90.4%
Insurance	9,960	4,980	4,980	4,980	-	0.0%	4,980	50.0%
Utilities	63,537	13,482	9,982	8,457	3,500	26.0%	53,555	84.3%
Total Core Expenditures	198,234	48,564	26,911	38,152	21,653	44.6%	171,323	86.4%
Indirect Costs	228,514	38,086	38,086	34,390	-	0.0%	190,428	83.3%
Capital Outlay	-	-	-	-	-	0.0%	-	0.0%
TOTAL	1,537,963	268,778	237,696	238,291	31,082	11.6%	1,300,267	84.5%

Notes:

Personnel Services:

Salary variance reflects a \$4,509 one-time accrued vacation payout upon the employee's retirement

Utilities:

Not included - \$1,321 - February UGI Energy Services gas supply charges

Not included - February electricity charges for the Annex. I've estimated these charges to be \$560

Not included - February gas delivery charges for the annex. I've estimated these charges to be \$150

Not included - February VOIP - we are still waiting on the County journal entries.

Indirect Costs:

These are allocated to cover costs for services performed by various County departments such as DCIS (PeopleSoft), Telecommunications, Treasurer, and Controller's Offices, and Facilities, based on usage or some other reasonable method of allocation.

**Chester County Library
County Budget Report - Exton Library - Preliminary
Period Ending March 31, 2026**

	2026 Annual Budget	2026 YTD Budget	2026 YTD Actual	2025 YTD Actual	2026 YTD Budget Variance	2026 YTD Budget Variance %	2026 Balance	Percentage Remaining
Personnel Services								
Salaries	3,300,763	761,715	737,486	739,211	24,228	3.2%	2,563,277	77.7%
Wages	978,451	225,796	183,268	193,621	42,528	18.8%	795,183	81.3%
Fringe Benefits	1,327,089	357,293	310,834	336,961	46,459	13.0%	1,016,255	76.6%
Security Provided by the County EMS	20,000	5,000	6,955	5,771	(1,955)	-39.1%	13,045	65.2%
Total Personnel Services	5,626,303	1,349,804	1,238,544	1,275,564	111,260	8.2%	4,387,759	78.0%
Library Materials	66,000	16,500	16,500	17,500	-	0.0%	49,500	75.0%
Core Expenditures								
Supplies, Maintenance, and Services	169,480	47,554	41,231	66,992	6,323	13.3%	128,249	75.7%
Insurance	24,640	12,320	12,320	12,155	-	0.0%	12,320	50.0%
Utilities	160,513	37,485	31,467	19,843	6,018	16.1%	129,046	80.4%
Vehicle Expense	49,141	10,544	14,282	10,750	(3,738)	-35.5%	34,859	70.9%
Total Core Expenditures	403,774	107,903	99,300	109,740	8,603	8.0%	304,474	75.4%
Indirect Costs	764,216	191,054	191,055	170,313	-	0.0%	573,161	75.0%
Capital Outlay	-	-	-	-	-	0.0%	-	0.0%
Vehicle Capital	34,685	34,685	34,685	-	-	0.0%	-	0.0%
TOTAL	6,894,978	1,699,946	1,580,084	1,573,118	119,863	7.1%	5,314,894	77.1%

Notes:

Personnel Services:

The County has approved a series of compensation adjustments for 2026, including salary range increases, position grade adjustments, and an annual salary increase for eligible employees. These changes become effective in April and will begin to impact personnel services expenses in the upcoming months. These increases were not included in the 2026 budget, as the County does not budget for annual compensation adjustments in advance of approval.

Supplies, Maintenance, and Services:

Not included - \$520 - March salting sidewalks and parking lots

Utilities:

Not included - \$133 - March library van cell phones

Not included - \$3,177 - March PECO electric delivery charges

Not included - \$4,627 - February WGL Energy electric supply charges

Not included - \$672 - March UGI Energy Services gas supply charges

Not included - March VOIP - we are still waiting on the County journal entries.

Vehicle:

The replacement van was delivered in January rather than mid-year as assumed in the budget, which was developed based on County guidance. As a result, higher vehicle costs are being incurred for the full year rather than the half of a year. We will monitor this and may need a budget adjustment later in the year.

Indirect Costs:

These are allocated to cover costs for services performed by various County departments such as DCIS (PeopleSoft), Telecommunications, Treasurer, and Controller's Offices, and Facilities, based on usage or some other reasonable method of allocation.

**Chester County Library
County Budget Report - Hankin Library - Preliminary
Period Ending March 31, 2026**

	2026 Annual Budget	2026 YTD Budget	2026 YTD Actual	2025 YTD Actual	2026 YTD Budget Variance	2026 YTD Budget Variance %	2026 Balance	Percentage Remaining
Personnel Services								
Salaries	520,681	120,157	117,704	117,217	2,453	2.0%	402,977	77.4%
Wages	328,545	75,818	70,926	61,292	4,892	6.5%	257,619	78.4%
Fringe Benefits	242,989	65,420	54,802	58,533	10,618	16.2%	188,187	77.4%
Total Personnel Services	1,092,215	261,395	243,432	237,043	17,963	6.9%	848,783	77.7%
Library Materials	19,000	4,750	4,750	5,000	-	0.0%	14,250	75.0%
Core Expenditures								
Supplies, Maintenance, and Services	124,737	36,881	22,291	33,396	14,590	39.6%	102,446	82.1%
Insurance	9,960	4,980	4,980	4,980	-	0.0%	4,980	50.0%
Utilities	63,537	19,423	16,585	10,077	2,838	14.6%	46,952	73.9%
Total Core Expenditures	198,234	61,284	43,857	48,453	17,427	28.4%	154,377	77.9%
Indirect Costs	228,514	57,129	57,129	51,585	-	0.0%	171,385	75.0%
Capital Outlay	-	-	-	-	-	0.0%	-	0.0%
TOTAL	1,537,963	384,558	349,168	342,081	35,391	9.2%	1,188,795	77.3%

Notes:

Personnel Services:

The County has approved a series of compensation adjustments for 2026, including salary range increases, position grade adjustments, and an annual salary increase for eligible employees. These changes become effective in April and will begin to impact personnel services expenses in the upcoming months. These increases were not included in the 2026 budget, as the County does not budget for annual compensation adjustments in advance of approval.

Utilities:

Not included - \$94 - March PECO electric delivery charges for the Annex
 Not included - \$76 - February WGL Energy electric supply charges for the Annex
 Not included - \$129 - March PECO gas delivery charges for the Annex
 Not included - March VOIP - we are still waiting on the County journal entries.

Indirect Costs:

These are allocated to cover costs for services performed by various County departments such as DCIS (PeopleSoft), Telecommunications, Treasurer, and Controller's Offices, and Facilities, based on usage or some other reasonable method of allocation.

**Chester County Library and District Center
State Aid Budget Report - Exton Library - Preliminary
Period Ending March 31, 2026**

Revenue	2026 Annual Budget	2026 YTD Budget	2026 YTD Actual	2025 YTD Actual	2026 YTD Budget Variance	2026 YTD Budget Variance %	2026 Balance	Percentage Remaining
State Revenue								
State Aid	420,987	420,987	420,987	391,730	-	0.0%	-	0.0%
State Aid - Others	1,483,928	1,483,928	1,483,928	1,386,982	-	0.0%	-	0.0%
Total State Revenue	1,904,915	1,904,915	1,904,915	1,778,712	-	0.0%	-	0.0%
Other Revenue								
Township Appropriations	20,000	20,000	20,000	20,000	-	0.0%	-	0.0%
Charges	52,150	13,037	19,929	14,607	6,891	52.9%	(32,221)	-61.8%
Fines and Overdues	73,000	18,250	19,226	20,467	976	5.3%	(53,774)	-73.7%
Interest	14,000	3,500	4,757	7,305	1,257	35.9%	(9,243)	-66.0%
Donations and Fundraisers	2,550	638	3,064	1,222	2,427	380.6%	514	20.2%
Transfer from County for Materials	66,000	16,500	16,500	17,500	-	0.0%	(49,500)	-75.0%
Miscellaneous Revenue	2,570	643	1,082	1,009	440	68.4%	(1,488)	-57.9%
Total Other Revenue	230,270	72,568	84,557	82,111	11,990	16.5%	(145,713)	-63.3%
Total Revenue	2,135,185	1,977,482	1,989,472	1,860,822	11,990	0.6%	(145,713)	-6.8%
Expenditures								
Library Materials	486,987	121,747	86,786	84,662	34,960	28.7%	400,200	82.2%
Services and Charges	94,062	23,516	18,300	24,725	5,215	22.2%	75,762	80.5%
Supplies	32,080	8,020	2,638	3,605	5,382	67.1%	29,442	91.8%
Miscellaneous Expenditures	17,740	4,435	2,000	4,954	2,435	54.9%	15,740	88.7%
Transfer State Aid - Others	1,483,928	1,483,928	1,483,928	1,386,982	-	0.0%	-	0.0%
Capital Outlay	20,388	5,097	7,007	5,164	(1,910)	-37.5%	13,381	65.6%
Total Expenditures	2,135,185	1,646,742	1,600,660	1,510,093	46,083	2.8%	534,525	25.0%
Revenue over Expenditures	-	330,740	388,812	350,730	58,072		388,812	

Notes:

Charges: Includes \$2,270 in passport execution and photo fees collected in March 2026

Donations: Includes \$238 in donations received in March 2026

Capital Outlay: Includes \$1,966 in purchases related to passport services equipment

**Chester County Library and District Center
State Aid Budget Report - Hankin Library - Preliminary
Period Ending March 31, 2026**

Revenue	2026 Annual Budget	2026 YTD Budget	2026 YTD Actual	2025 YTD Actual	2026 YTD Budget Variance	2026 YTD Budget Variance %	2026 Balance	Percentage Remaining
State Revenue								
State Aid	105,247	105,247	105,247	97,932	-	0.0%	-	0.0%
Total State Revenue	105,247	105,247	105,247	97,932	-	0.0%	-	0.0%
Other Revenue								
Township Appropriations	8,300	-	1,000	-	1,000		(7,300)	-88.0%
Charges	14,800	3,700	5,873	5,033	2,173	58.7%	(8,927)	-60.3%
Fines and Overdues	22,900	5,725	7,458	7,084	1,733	30.3%	(15,442)	-67.4%
Interest	1,000	250	362	452	112	44.7%	(638)	-63.8%
Donations and Fundraisers	3,500	875	215	83	(660)	-75.4%	(3,285)	-93.9%
Transfer from County for Materials	19,000	4,750	4,750	5,000	-	0.0%	(14,250)	-75.0%
Miscellaneous Revenue	605	151	148	130	(3)	-2.0%	(457)	-75.5%
Total Other Revenue	70,105	15,451	19,806	17,781	4,355	28.2%	(50,299)	-71.7%
Total Revenue	175,352	120,698	125,053	115,713	4,355	3.6%	(50,299)	-28.7%
Expenditures								
Library Materials	151,001	37,750	23,931	23,059	13,820	36.6%	127,070	84.2%
Services and Charges	11,786	2,947	1,373	2,204	1,574	53.4%	10,413	88.4%
Supplies	7,650	1,912	654	1,277	1,258	65.8%	6,995	91.4%
Miscellaneous Expenditures	2,971	743	815	804	(72)	-9.7%	2,156	72.6%
Capital Outlay	1,944	486	-	-	486	100.0%	1,944	100.0%
Total Expenditures	175,352	43,838	26,772	27,344	17,066	38.9%	148,579	84.7%
Revenue over Expenditures	-	76,860	98,280	88,369	21,421		98,280	

Notes:

Charges: Include \$2,195 in room rentals year-to-date

**Chester County Library
Fund Balance Report
Period Ending March 31, 2026**

	Balance	Notes
Operating Funds		
001 CCL	379,689	\$5,252 - Q1'26 interest earned
043 HHB	95,182	\$362 - Q1'26 interest earned
Total Operating Funds	474,871	
Reserve Funds		
004 CCL Technology	409,707	\$1,378 - Q1'26 interest earned
400 CCL Capital Reserve	142,117	\$478 - Q1'26 interest earned
410 CCL Program	238,638	\$1,145 - Q1'26 interest earned
450 HHB Capital Reserve	250,335	\$842 - Q1'26 interest earned
451 CCL & HHB Materials	198,817	\$669 - Q1'26 interest earned
Total Reserve Funds	1,239,614	
Grants - Friends of the Library		
091 CCL Friends Grants	36,887	
903 CCL Friends Grants (Unassigned)	121,594	
Total CCL Friends	158,481	
943 HHB Friends Grants	6,316	
Total Grants - Friends of the Library	164,797	
Grants and Appropriations		
002 CC Community Foundation Grants	11,896	
100 CCL County Materials	10,178	\$1,055 rolled over from 2025
104 CCL Trust Grants	143,154	
109 HHB County Materials	3,292	\$194 rolled over from 2025
132 CCL GSK Science in the Summer	153	\$1 - Q1'26 interest earned
Total Grants and Appropriations	168,672	
Special Funds		
003 CCL Helen Russell Memorial	8,262	\$28 - Q1'26 interest earned
096 CCL Courtesy Bags	2,121	
105 CCL Community Day	1,155	
107 CCL & HHB Author Events	3,550	\$12 - Q1'26 interest earned
Total Special Funds	15,088	
500 District Center Aid	129,810	
510 County Coordination Aid	476,682	
Total All Funds	2,669,535	
Endowment Funds		
090 CCL Trust	2,620,565	